

August 9, 2016

**Old Colony Beach Club Association Board of Governors Meeting
Synagogue Beth El, Gorton Ave., Old Lyme**

The meeting was called to order at 6:33 PM by Board Chair Doug Whalen. Doug stated that a quorum was present.

ATTENDANCE: Members present- Janet Montano, Steve Humes (conference call), Gavin Cartiera, Doug Whalen and Rich Kingston. Member absent - Jerry Brocki.

Approval of 7/7/2016 Board of Governor Meeting: A motion was made (Montano/Cartiera) to accept the minutes from the July 7, 2016 Board of Governors meeting. The motion to accept the minutes passed unanimously.

Treasurers Report (Janet Montano): Janet presented the Treasurer Summary through July 31, 2016 (Attachment 1). A motion (Kingston/Cartiera) was made to accept the Treasurer Summary as presented. The motion to accept the report passed unanimously. Doug pointed out that although there appears to be a large amount of money still available upcoming capital expenses will require much of these funds including \$50,000 for the Sheffield Brook Outflow Project.

Action Items Update: Rich reported that there was only Action Item #37 (Develop a Records Retention Policy) still outstanding. Rich is waiting to hear from the State of Connecticut's Public Records Administrator before proceeding further. He hopes to have additional information at the next Board meeting.

Committee Reports-

Chairman's Report (Doug Whalen): Doug informed the Board that he has arraigned to have the solar panel on Broughel Avenue power washed. He has also received complaints that the Broughel gate is not locking. Doug also reported that we he has been informed that on August 22nd there will be a pre-construction walk through of the Sheffield Brook Outflow portion of the Sheffield Brook Project. Bids will be due by September 2nd and the bids will be opened on September 12th. Doug stated that by September 22nd we should see work begin on this portion of the project. Unfortunately Doug has been informed that there has been a delay to the upper portion of the Sheffield Brook Project. The work will begin in February of next year rather than in September of this year as originally planned. Fuss and O'Neill is the project manager for the Outflow Project and will be subcontracted for the upper portion of the project by the engineering firm from Pennsylvania which is the official project manager selected by the federal government.

Clerk's Report (Rich Kingston): Rich reported that he needs to make arrangements with the pastor of the church on Route 156 for the September 10 General Membership Meeting. A motion

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(Kingston/Humes) was made to offer a \$100 donation to the Shoreline Community Church for use of their meeting space on Shore Road for the September 10 General Membership meeting. The motion passed unanimously.

Tax Collector (Steve Humes): Steve reported that the tax bills for 2017 went out on time on July 1st. Janet reported that the final outstanding tax from last year has been paid with all outstanding interest also paid. Janet also reported that nineteen (19) tax payers have either not paid their 2017 taxes or only a portion thereof. Under the current terms of the current Charter these individuals have until August 15th to make payment in full before interest will begin accruing effective from August 1st. Under the terms of the new Charter payments will need to be paid by August 1st.

Recreation (Gavin Cartiera): Gavin reported that he was very pleased with the results of the annual dinner which had 260 tickets sold. Gavin also reported on the other events of the summer, i.e. yoga on the beach, a musical performance by Marcello Espana, etc. The next item on the recreation agenda is a performance by the Third Stone cover band on Saturday, August 20. Gavin will arrange for this performance to begin at 8:00 PM.

Public Safety (Jerry Brocki): In Jerry's absence Doug reported that he has purchased a new battery for the Broughel gate. Doug also reported that he has asked Securitas to remove a guard from his duties at Old Colony Beach due to the guard's abrupt manner. Doug has been unable to alter this guard's behavior through repeated counseling and was left with no alternative but to ask for a replacement. He also reported that we will have at least two security officers on weekends through the end of the summer. The night guard situation may also be impacted by the removal of the problem guard. Doug reported that the golf cart registration process is working well. Janet receives the Golf Cart Registration form with the \$50 dollar payment and then informs Jerry Brocki who issues the license plate within three (3) of this notification.

Public Works (absent position): Doug reported that he has obtained nine (9) mats for the Breen Avenue beach entrance to allow the golf carts to park without sinking into the sand. The effectiveness of these mats will be tested throughout the remainder of the summer to see if they are worth purchasing. Doug thanked Lester Webb and Rich Kingston for painting the speed bumps yellow. Doug noted that the Board might want to consider replacing the existing street lamps with LED lighting.

WPCA Report - Steve reported that he missed the last WPCA meeting held on July 8th. Frank Noe was reappointed as the chairman at this meeting. Frank is working with the three towns to the east regarding our customer/user status. The next meeting of the WPCA is this Friday, August 12th at 6:30 PM at the home of a WPCA member at 71 Old Colony Road. For the record Steve reported that the Department of Energy and Environmental Protection's compliance deadline for our project is December 2019.

Need for Paid Assistance for Summer Activities 2017 – A motion (Kingston/Montano) was made to table this agenda item to a future meeting date after the election of a new Board in September. Doug briefly described the original intent of this agenda item. There was no further discussion. The motion passed unanimously.

Preparation for the September 10th General Membership Meeting – Rich reported that we need to prepare the meeting package which will include the formal motions that need to be voted on such as necessary budget changes and the election for three vacant Board positions. The three positions up for election are Janet's, Jerry's, and the vacant position previously filled by Don DuBaldo. Janet will finalize the motion to move budgeted funds to comply with Charter provisions. Janet noted that we ended the fiscal year with a \$44,773.10 budget surplus. Doug wants everything in the mail by August 27th. At this time it was noted that the Board needs to renew its efforts to get the newly revised Charter approved by the State Legislature. Rich stated that he would make seek further information to ensure that the Charter is ready for legislative action this winter.

Set Board Meeting Schedule for FY2017- The Board agreed that the second Tuesdays of the month are good days to meet. Rich will research whether the second Tuesday works for every remaining month of FY2017.

Other Old Business: Rich noted that Lester Webb has indicated that he is willing to serve on the Board. Rich suggested that we wait to fill the Board vacancy until the General Membership Meeting when two other positions will also be up for refill. Janet stated that she would be working with the Association's accountant to finalize the end of year report for FY2016. A meeting is scheduled on August 30th to meet with the adjacent property owners to the Purtil Avenue stub to finalize the sale of this parcel.

New Business: There was no new business.

Public Comment: Joe Frutuoso, the Association's webmaster, asked that he be provided with as much information as possible so he can place it on the Association's website. The Board agreed that this was important. Joe would also like to see an increase in volunteerism to assist the Board in their duties.

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NEXT MEETING - The next Board of Governor's meeting is scheduled for Tuesday, September 13th at 6:30 PM. The meeting will held at Doug Whalen's cottage at 41 Old Colony Rd.

A motion (Kingston/Humes) was made to adjourn at 7:44 PM. The motion passed.

Respectfully submitted
Richard Kingston
OCBCA Clerk
August 10, 2016

Approved at September 13, 2016 Board of Governors Meeting

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Results of Voting at the August 9, 2016 Old Colony Beach Club Association Board of Governors Meeting. Board of Governor members present- Janet Montano, Steve Humes (conference call), Gavin Cartiera, Doug Whalen, and Rich Kingston.

Donation for Shoreline Community Church: A motion (Kingston/Humes) was made to offer a \$100 donation to the Shoreline Community Church for use of their meeting space on Shore Road for the September 10 General Membership meeting. The motion passed unanimously.

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ATTACHMENT 1

OCBCA Semi Annual Meeting

Treasurer's Summary

August 9, 2016

Balance July 1, 2016: \$195,997.09

Income: \$99,616.05 minus \$25.80 collected in FY 2016

Expenses: \$53,971.96

Balance July 31, 2016: \$241,615.38

General Fund Checking	\$ 82,789.10
General Fund MM Savings	100,552.41
Capital Fund MM Savings	<u>58,273.87</u>
Balance 7/31/16	\$241,615.38

QuickBooks does not consider tax over payments made in one FY as income in that year but income in the next FY. So where I was adding tax overpayments to income in my FY2016 summaries, I am now subtracting them in my 2017 summaries.