

July 11, 2017

**Old Colony Beach Club Association Board of Governors Meeting
Doug Whalen's Home, 41 Old Colony Rd., Old Lyme**

The meeting was called to order at 6:33 PM by Board Chairman Doug Whalen.

ATTENDANCE: Members present- Janet Montano, Steve Humes, Sonia Dudas, Gavin Cartiera, Joel Zimmerman, Doug Whalen, and Rich Kingston

Members absent – None.

No members of the public were present.

Approval of the 6/6/2017 Board of Governors Meeting Minutes: A motion was made (Humes/Zimmerman) to accept the minutes from the June 6, 2017 Board of Governors meeting. Janet suggested a correction to the use of a verb in, “no member of the public were present.” Rich stated that he would make the correction. The motion to accept the minutes passed unanimously.

Treasurers Report (Janet Montano): Janet presented the Treasurer Summary through June 30, 2017 (Attachment 1). A motion (Cartiera/Humes) was made to accept the Treasurer Summary as presented. Doug confirmed that that Old Lyme Shores' financial portion of the lower Sheffield Brook Project, \$47,355.51, will be sent to OCBCA in the next few days. The motion to accept the report passed unanimously.

Action Items Update: Rich reported that Action Item #37 (Develop a Records Retention Policy) continues to be a long term project. Rich reported that Item #50 (Seek Further Information to Ensure that Newly Revised Charter is Approved by State Legislature) is completed. The Governor signed Special Act 17-8 on June 30, 2017 legally implementing the changes made to the OCBCA Charter in 2015.

Committee Reports-

Chairman's Report (Doug Whalen): Doug presented his Chairman's Report to the Board (Attachment 2). When Doug reported about the incident on the beach on July 9, the second item of his report, Sonia expressed her concern that the security guard did not do enough to diffuse the situation that arose between the trespassers and a beach resident.

Clerk's Report (Rich Kingston): Rich reported that using two microphones at the June General Membership meeting was very useful when transcribing the minutes. The Board agreed to have Rich approach the pastor at the Shoreline Community Church to ask to use this venue again for the September General Membership meeting.

Tax Collector (Sonia Dudas): Sonia reported that \$143,195.66 in taxes for the new fiscal year have been billed. Of this amount \$33,568.86 has already been received and \$109,626.80 remains outstanding. Janet reported that the Association has collected \$4,025.12 in fines and interest since 2005. Rich had asked Janet to review Don DuBaldo's last list of amount due for fines and interest. Don last put this report together in April 2015, he resigned his position as Association Treasurer shortly after that. As a result of her research Janet has determined that there are no delinquent fines or interest due as of this date.

Recreation (Gavin Cartiera): Gavin reported that he had conducted his first kayak outing last weekend. One person joined him. Gavin reminded the Board that the Third Stone band would be performing this Saturday, July 15. The Annual Picnic will be held the following Saturday, July 22. Doug asked the Board members to do all they can to sell tickets to this event. Setup for this event will take place at 10:00 AM that day. Doug reported that one of our members knows of a company that provides pizza for large events. The Board agreed that this might be worth considering for next year.

Public Safety (Steve Humes): Steve reported that every week there has been an incident with the guard service. He and Doug have been taking steps to address those incidents when they arise. Steve's experience with the individual guards has been both good and bad. Rich stated that he is concerned about the appropriate use of the golf cart by the security guards. Steve's impression of the overall supervision of the guards is that it has not been good this year. Sonia stated that although the guards are polite they have not been observant when dogs are on the beach. Joel suggested that the Board may need to consider spending more on security service. Janet stated that Swift Security is not properly formatting the invoices as requested. Doug informed the Board that Maddie DuBaldo is willing to open and close the gates when Security is not on duty. A motion (Kingston/Cartiera) was made to give Maddie DuBaldo a \$300 stipend for the remainder of the summer season to open and close the gates. The motion passed unanimously.

Public Works (Joel Zimmerman): Joel reported that both Nickerson Landscaping and H.S. Plaut Environmental Services are performing well. Joel is still waiting for Harry's signed swim buoy contract. Joel said he will not make any more payments for the swim lines until he receives this contract. Rich reminded Joel that this is the last year of a three year contract with H.S. Plaut Environmental Services for beach cleaning and that this service will need to be bid for next year. Doug thinks that some golf carts may be getting stuck in the sand at the Breen Avenue entrance and asked Joel to contact H.S. Environmental to back blade the sand with one of their plows if the situation worsens. Doug asked Joel to make sure that the sand is levelled in the area where the annual picnic will be conducted. Joel has contacted Anton Paving to get a quote to apply a top coat of asphalt to assist with drainage in the area of Gorton and Hartung where rain pooling is the worst.

Purtill Avenue Stub Sale – Doug reported that once our surveyor puts a pin in the road to mark the two sides of the property the sale of the stub will proceed.

Sheffield Brook Project Progress Report – Joel reported the both ends of the Sheffield Brook Project are very close to completion. A 40' x 50' parking area will be installed on the Gorton Avenue side of the project close to the Broughel Avenue intersection. The plantings in the northern portion of the project will be done by next Friday. Fencing will be installed along Gorton Avenue by the NRCS. Joel suggested that the Association, at its cost, should add to this length of fencing to go around the Maple Avenue corner an additional thirty (30) feet. The Board agreed with Joel's recommendation and also agreed to purchase one section of fence parallel to the homeowner's property on Broughel Avenue to define the boundary of the easement. Joel reported that the west side of the groin entering the Sound does not appear to have been constructed correctly. Joel and Doug will be meeting with Dean Audet of Fuss & O'Neill, the project engineers, to review this problem in order to find a solution.

WPCA Report - Steve reported that after the WPCA made the public presentation at the June General Membership meeting they have not met since.

Request for September 16th Event on the Beach – A motion (Humes/Montano) was made to approve a Special Events Venue Reservation Request for an Association member to use the volleyball court to set up a tent for a social event on September 16th. There was no discussion. The motion passed unanimously.

Golf Cart/ATV/Scooter Request for Registration – An Association member submitted an OCBCA Vehicle Registration form with the required \$50 registration fee for an Outlaw 50 ATV intended for their child's use. After some research it was learned that the Outlaw 50 ATV can attain a maximum speed of 18 mph as compared to a Barbie car which attains a maximum speed of 2.5 to 5 mph. A motion (Kingston/Humes) was made to deny the registration request based on the owner's expressed intent for its use by a ten year old child and therefore, the application itself lacks the ability to comply with Ordinance 8.9, which requires operation by a licensed driver. The motion passed unanimously. Doug reported that the Association member had asked that if the registration was not approved by the Board if he could be given a letter authorizing the use of the Outlaw 50 at OCBCA as a toy. A motion (Humes/Dudas) was made to inform the homeowner that the Board cannot give them permission to operate this vehicle on OCBCA roads because the vehicle is not intended for on-road use according to the manufacturer's recommendations. There was no discussion. The motion passed unanimously. Rich as the Clerk will send a letter informing the Association member of the Board's decision.

Gorton Avenue Parking Lot Review – This agenda item was discussed during the Sheffield Brook Project Progress Report discussion.

Federation of Old Lyme Beaches Update – Doug read a letter that the Federation of Old Lyme Beaches has sent to each of the Old Lyme Selectpersons and the Resident State Trooper. The letter addressed safety issues and called for increased Old Lyme police presence in the beach communities. The Federation asked for a plan of action from these officials within 14 days of the date of the letter, June 30, to address these concerns. Doug also informed the Board that the Federation has voted to rebate one-half of this year's dues to its member associations as it did last year. Janet reported that last year the Association received \$289.50 back from its initial payment of \$579.00. A similar amount will be rebated after OCBCA pays its FY2018 dues to the Federation. Doug also reported that he volunteered to assist the Federation in surveying members to assess what they see as Federation priorities.

Finalize Board of Governors Meeting Schedule for FY2018 – A motion (Zimmerman/Cartiera) was made to accept the meeting schedule as presented (Attachment 3) with the removal of any December meeting date. There was no discussion. The motion passed unanimously.

August Sand Castle Contest – Doug reported that the July Sandcastle Contest contestants were unable to use their tickets as the Synagogue Beth El was unable to hold its ice cream social due to unforeseen circumstances. The Board discussed using coupons by purchasing ice cream from the Association approved ice cream vendor. The coupon would be worth \$2.00 which can be used for a \$2.00 ice cream or applied to the cost of a more expensive item. The coupon could be used the day of the contest or the next day. The Board regrets not being able to use the Synagogue's ice cream social to make its awards but this new system may work better.

Part Time Summer Position – Doug asked the Board members to consider the possibility of hiring a part time manager to supervise all summer activities. This position could potentially assist with security management duties in addition to running events. Doug would like the Board to offer suggestions for a job description for this position at next month's meeting.

Other Old Business: None.

New Business: Joel presented a request from the new residents of 12 Breen Avenue for a waiver from the terms of Ordinance Section 6.9 regarding the ban on construction work from July 1 to Labor Day. The Arrow Fence company needs to work one weekday to correct problems with original construction of a fence and a shower head which were initially installed before July 1. A motion (Cartiera/Humes) was made to allow a one day waiver for work to be accomplished between the hours of 9:00 AM to 6:00 PM for 12 Breen Avenue on a weekday. There was no discussion. The motion passed unanimously. Doug asked Rich to put the creation of the list of fines on next month's agenda.

Public Comment: None.

July 11, 2017
OCBCA Board of Governors Meeting

NEXT MEETING - The next Board of Governor's meeting is scheduled for Tuesday, August 8th at a location to be determined.

A motion (Kingston/Zimmerman) was made to adjourn at 8:41 PM. The motion passed.

Respectfully submitted

Richard Kingston
Clerk
July 14, 2017

Results of Voting at the July 11, 2017 Old Colony Beach Club Association Board of Governors Meeting. Board of Governor members present- Janet Montano, Steve Humes, Sonia Dudas, Gavin Cartiera, Joel Zimmerman, Doug Whalen, and Rich Kingston.

Opening and Closing of Street Gates when Security is not on Duty – A motion (Kingston/Cartiera) was made to give Maddie DuBaldo a \$300 stipend for the remainder of the summer season to open and close the gates. The motion passed unanimously.

Request for September 16th Event on the Beach – A motion (Humes/Montano) was made to approve a Special Events Venue Reservation Request for an Association member to use the volleyball court to set up a tent for a social event on September 16th. The motion passed unanimously.

Golf Cart/ATV/Scooter Request for Registration –A motion (Kingston/Humes) was made to deny the registration request based on the owner's expressed intent for its use by a ten year old child and therefore, the application itself lacks the ability to comply with Ordinance 8.9, which requires operation by a licensed driver. The motion passed unanimously.

A motion (Humes/Dudas) was made to inform the homeowner that the Board cannot give them permission to operate this vehicle on OCBCA roads because the vehicle is not intended for on-road use according to the manufacturer's recommendations. The motion passed unanimously.

Finalize Board of Governors Meeting Schedule for FY2018 – A motion (Zimmerman/Cartiera) was made to accept the meeting schedule as presented (Attachment 3) with the removal of any December meeting date. The motion passed unanimously.

Waiver to Allow Construction Work for One Day at 12 Breen Avenue - A motion (Cartiera/Humes) was made to allow a one day waiver for work to be accomplished between the hours of 9:00 AM to 6:00 PM on a weekday for 12 Breen Avenue. There was no discussion. The motion passed unanimously.

July 11, 2017
OCBCA Board of Governors Meeting

ATTACHMENT 1

Treasurer's Summary

OCBCA Board of Governors' Meeting

July 11, 2017

Balance July 1, 2016: \$195,997.09

Income: \$414,241.20

(\$414,241.20 minus \$25.80 collected in FY 2016 plus \$0.01 FY 2017 overpayment)*

Expenses: \$439,895.14

Balance June 30, 2017: \$170,317.36

General Fund Checking \$ 37,763.84

General Fund MM Savings 100,690.34

Capital Fund MM Savings 31,863.18

Balance 6/30/17 \$170,317.36

*QuickBooks does not consider tax over payments made in one FY as income in that year but as income in the following FY. So where I was adding tax overpayments to actual income in my FY2016 summaries, I am now subtracting them in my 2017 summaries as well as adding in FY2017 overpayments.

ATTACHMENT 2

Board meeting Chairman's notes:

- Worked with Jerry Brocki (security 101) on pass through gates at Broughel & Hartung that were not working, also working to get camera video program installed on spare computer so we can download videos when needed. Looked at video evening of car break-ins, clear video but suspects did not pass by camera.
- Responded to an incident on the beach Sunday 7/9. Two males were observed urinating on the guard shack & drinking corona beer then burying the bottles into the sand. Witness on the beach videotaped the urination incident and residents agreed to verify they observed the underage drinking. Went to Hartford Ave and filed a formal complaint with Old Lyme PD. Officer came over took statements and after finding group questioned the group. Found out a female in the group had a beach pass for an address on Old Colony Road but was not the owner (mother used to be an owner). Pass was confiscated and group was asked to leave as they were trespassing. Both males were escorted to the cruiser by Old Lyme PD to be arrested for underage drinking and urination. Security provided a detailed incident report for our files.
- Worked with Charlie Deranleau & Art Healy to construct kayak & paddleboard storage
- Worked on getting raffle prizes for July 22 picnic
- Worked on getting new projector for movies on the beach
- Joel & I installed the signs for "danger do not enter pipe" and store kayak on rack only
- Cleaned out security shack and installed a desk and file cabinet I donated to the Association.
- Had numerous residents come to house to get car passes and beach passes. Received numerous OCBCA taxes from residents
- Installed bat houses on the new wetlands area. Bat houses donated by resident of 10 Hartung along with a bluebird house.
- Worked with Fuss & O'Neill, NRCS & Pat DiChello on Sheffield Brook project
- Attended meetings at Federation of beaches. Worked on putting together and sending out a letter to State Police resident trooper and first selectman's office stating our concerns about lack of police presence and enforcement on beach and in beach community. Working on a sub-committee to see what direction the federation of beaches needs to go in.

ATTACHMENT 3

**OLD COLONY BEACH CLUB ASSOCIATION
BOARD OF GOVERNORS MEETING SCHEDULE**

July 2017 to June 2018

The OCBCA Board of Governors, at its July 11, 2017 Regular Meeting, set its annual meeting schedule as follows:

Meetings on Tuesdays at 6:30 PM:

July 11, 2017
August 8, 2017
September 12, 2017
October 10, 2017
November 14, 2017
January 9, 2018
February 13, 2018
March 13, 2018
April 10, 2018
May 8, 2018
June 5, 2018

Meeting Sites Dependent on Date and Time of Meeting
Summer Meetings Held at a Congregation Beth El, Gorton Ave., Old Lyme
Winter Meetings at Various Locations in Proximity to Board Members' Winter Homes

No Meeting Scheduled for December 2017