

June 1, 2013

**Old Colony Beach Club Association Board of Governors Meeting
Doug Whalen's Cottage, 41 Old Colony Rd., Old Lyme, Ct.**

The meeting was called to order at 9:05 AM by Doug Whalen, Board Chairperson.

ATTENDANCE: Members present- Don DuBaldo, Doug Whalen, Jerry Brocki, Harry Plaut, and Rich Kingston. **Member absent-** Ginny Durso (excused). **Guest-** John Melonopoulous

Minutes: A motion was made (DuBaldo/Plaut) to accept the minutes from the May 16, 2013 Board of Governors meeting. The motion to adopt the minutes passed unanimously.

Treasurers Report (Don DuBaldo): Doug stated that since the Board had already received a Treasurers Report for April and Don has not had a chance to prepare one for the month of May there is no report available for this meeting. A motion (Plaut/Kingston) was made to suspend the Treasurers Report until the next Board of Governors meeting. The motion passed unanimously.

A motion (Plaut/DuBaldo) was made to move agenda item VI in front of agenda item V. Replacement of Resigned Board Member due to the presence of our guest John Melonopoulous who has volunteered to join the Board. The motion passed unanimously.

Replacement for Resigned Board Member – Due to the resignation of Board member Sal Cancelliere Doug stated that he had solicited Association members who might wish to join the OCBCA Board of Governors. John Melonopoulous and Gavino Cartiera had volunteered to serve on the Board. The new member will be appointed to serve the remainder of Sal Cancelliere's term which ends September 2014. Gavino Cartiera was unable to attend this meeting but John is present to meet the Board. John presented his credentials to the Board. He has a lengthy professional background in property management to include the construction of AHEPA living facilities. John is a year round resident of OCBCA. Section 7 of the Charter allows the majority of the sitting Board of Governors to appoint a replacement who will fill out the remaining term of the resigning Board member. Gavino Cartiera has indicated that he would be willing to serve on either the Board of Governors or the OCBCA Water Pollution Control Authority (WPCA). At this time there may be a vacancy on the WPCA. Doug expects the replacement for Sal Cancelliere would take his role as Public Works Director at least until after the September 2013 Board of Governor elections. *John left the meeting at this point in the discussion.* The Board then discussed the merits of appointing John Melonopoulous to fill the current Board vacancy. If there is a vacancy on the WPCA Gavin will be asked to join this group. A motion (DuBaldo/Brocki) was made to appoint John Melonopoulous to complete the term (September 2014) of the resigned Board member Sal Cancelliere. The motion passed unanimously.

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Chairman's Report (Doug Whalen): Doug summarized from a written report he submitted (see attachment 1) as to the actions he has taken since our last meeting on May 16. Rich suggested that Wrong Way signs be installed on Grove Street heading west and on Maple Avenue heading east.

Secretary's Report (Rich Kingston): Rich reported that the Soundview Community Center is not available for June 22nd although the September 7th Semi-Annual General Membership will be held at that location. Rich will contact Old Lyme school officials to reserve the Middle School auditorium for the June meeting. Rich also stated that will look into the availability of the Old Lyme Town Hall's large meeting room for this meeting.

Tax Collector (Harry Plaut): Doug reported that a number of delinquent tax payers were never reminded of their debt but now that he has reminded them they will now pay their tax bill. In future Doug would like to re-bill outstanding tax billings after the September General Membership meeting.

Recreation (Ginny Durso): Due to Ginny's absence there was no Recreation report. The Board agreed to hold the annual Association picnic on Saturday, July 20. The event will start at 5:00 PM and end at 9:00 PM. The Board would like to use a DJ. Harry will look into tent rental and the rental of tables and chairs for 300. Ticket sales will be limited to 300.

Public Safety (Jerry Brocki): Jerry reported that the Hartung gate is operational. The Broughel gate battery charger needs to be replaced before the gate will work. This should be repaired by next weekend. Jerry wants to use better cameras with the recording at the camera for the \$3000 project the Board approved at its May 16 meeting. Jerry hopes to install these cameras next weekend. Rich expressed reservations about where the guard station on Gorton Avenue is located. Jerry believes that the current location is the best one available. Doug reported that Shoreline Motors does not rent golf carts. He will check with Hawkes Golf Carts in Clinton. Jerry will order additional gate access cards and Doug will order more car window stickers.

Public Works: Doug reported to CL&P that five street lights were out. Those lights have since been repaired. Harry will clean up the debris from the damaged speed bumps and install the bike racks at the beach. Harry will do additional work on the left side of the Gorton Avenue beach entrance to compact the soft sand and add sand where necessary to bring the entrance to level. He will do this at no cost to the Association. Harry reported that the swim buoys will be installed by next weekend, June 8 – 9. Don spoke to Sal Indedominico, a stone mason, to reface the cinder block piers at the three entrances to the Beach (Old Colony, Breen and Gorton). A motion (Kingston/Brocki) was made to add an ornate façade to the two existing cement piers on Gorton Avenue at a cost not to exceed \$2,500. The motion passed unanimously.

Approval of Resolution to Obtain Clean Water Fund – Rich read the following document provided to the Board for approval by the WPCA:

FOR: An Authorizing Resolution Which is Required to Obtain Clean Water Fund Financing For Water Pollution Abatement Facilities

Be it resolved that it is in the best interests of the Old Colony Beach Club Association to enter into contracts with the Department of Energy & Environmental Protection. In furtherance of this resolution, Frank Noe as the WPCA Vice Chairman of the Old Colony Beach Club Association is duly authorized to enter into and sign said contracts on behalf of the Old Colony Beach Club Association. The WPCA Vice Chairman is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions, and revisions thereto. The Clerk is authorized to impress the seal of the Old Colony Beach Club Association on any such document, amendment, rescission, or revision.

A motion (Whalen/Plaut) was made to adopt An Authorizing Resolution which is Required to Obtain Clean Water Fund Financing for Water Pollution Abatement Facilities as it is worded above. After a short discussion the motion passed unanimously.

FY 2014 Budget – Doug stated that the WPCA needs funds for its operations, e.g. consulting work, legal billings, administrative costs, etc. Doug suggested that \$24,000 is a reasonable amount to include for such expenses in the FY14 Budget. \$22,000 of this amount has been budgeted for professional fees and the remaining \$2,000 has been budgeted for administrative expenses. When capital expenses are initially incurred those costs will be included in the capital section of the OCBCA budget for eventual reimbursement by the WPCA. A motion (Kingston/Brocki) was made to adopt the FY14 Budget with Revenue and Expense Totals of \$156,250 with a mil rate of 2.5 to submit to the General Membership at the June Semi-Annual meeting. The motion passed unanimously.

Preparation for Summer 2013 Season (includes Recreation Schedule) – Doug will try to get a Recreation Schedule out to the Board members this week. Ginny has provided some information to complete the schedule.

WPCA Update and Related Issues – Harry reported that the WPCA is close to signing agreements with East Lyme and New London. The WPCA is also preparing to sign the consulting contract with Fuss & O’Neil. The WPCA is meeting Tuesday, June 4, at 6:00 at the Russell Library in Middletown and Doug encouraged Board members to attend this meeting to demonstrate the Board’s support for the WPCA’s efforts.

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Preparation of Agenda for June 22 Semi-Annual General Membership Meeting – Doug has added two voting items to the June 22 Agenda: one for the FY2014 Budget and one for the emergency appropriations needed for Hurricane Sandy recovery costs. The Board also agreed to add Smoking on the Beach as a third voting item. Under New Business the Sheffield Brook - USDA Improvements topic will be added.

Annual Board Meeting Schedule – The Board set its annual meeting schedule as follows:
Summer Meetings on Saturdays at 9:00 AM: July 13, August 10 and September 14, 2013
Winter Meetings on Tuesdays at 6:00 PM: October 15, November 19, December 17, 2013
January 21, February 18, March 18, April 15, May 10 &
June 7, 2014

Meeting Sites to be determined at a later date.

NEXT MEETING - The next Board of Governor's meeting is scheduled for Saturday, July 13 at 9:00 AM at Don DuBaldo's cottage, 9 Hartung Ave., Old Lyme.

A motion (DuBaldo/Brocki) was made to adjourn at 10:47 AM. The motion passed.

Respectfully submitted

Richard Kingston
OCBCA Clerk
June 3, 2013

Results of Voting at the June 1, 2013 Old Colony Beach Club Association Board of Governors Meeting. Board of Governor Members present: Don DuBaldo, Jerry Brocki, Rich Kingston and Doug Whalen.

A motion (DuBaldo/Brocki) was made to appoint John Melonopoulous to complete the term (September 2014) of the resigned Board member Sal Cancelliere. The motion passed unanimously.

A motion (Kingston/Brocki) was made to add an ornate façade to the two existing cement piers on Gorton Avenue at a cost not to exceed \$2,500. The motion passed unanimously.

A motion (Brocki/Kingston) was made to renew the Beach Cleaning contract with H.S. Plaut Environmental Services at \$12,000. The motion passed unanimously.

A motion (DuBaldo/Kingston) was made to renew the existing accounting contract with the Brodeur Agency for another year. The motion passed unanimously.

A motion (DuBaldo/Brocki) was made to go into Executive Session to discuss pending legal matters at 8:21 PM. The motion passed unanimously. Executive Session ended at 8:24 PM.

A motion (Whalen/Plaut) was made to adopt An Authorizing Resolution which is Required to Obtain Clean Water Fund Financing for Water Pollution Abatement Facilities as it is worded herein. After a short discussion the motion passed unanimously. **An Authorizing Resolution Which is Required to Obtain Clean Water Fund Financing For Water Pollution Abatement Facilities**

Be it resolved that it is in the best interests of the Old Colony Beach Club Association to enter into contracts with the Department of Energy & Environmental Protection. In furtherance of this resolution, Frank Noe as the WPCA Vice Chairman of the Old Colony Beach Club Association is duly authorized to enter into and sign said contracts on behalf of the Old Colony Beach Club Association. The WPCA Vice Chairman is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions, and revisions thereto. The Clerk is authorized to impress the seal of the Old Colony Beach Club Association on any such document, amendment, rescission, or revision.

A motion (Kingston/Brocki) was made to adopt the FY14 Budget with a Revenue and Expense Totals of \$156,250 with a mil rate of 2.5 to submit to the General Membership at the June Semi-Annual meeting. The motion passed unanimously.

Attachment 1 to June 1, 2013 OCBCA Board Meeting Minutes

Chairman's report

- 5.21 WPCA meeting
- 5/17 Worked on beach public works job, put up volleyball net, put up Old Colony beach Rd sign
- 5/22 meeting w/OLPD on summer schedule with security & beach rangers. Introduced to beach ranger supervisor offered OCBCA gate cards and combo to street gate locks
- 5/24 Phone call w/ DEEP on swim buoy, DEEP wanted to confirm swim buoy location and responsible party
- 5/24 & 5/30 Worked with Old Lyme Assessors office (4 phone calls) to get updated tax list for OCBCA. Reviewed list and updated the Excel spreadsheet on OCBCA members. (2) trips to Old Lyme Town Hall to pick up tax list.
- 5/25 Spoke to Cindy Lady Insurance, regarding the WPCA D&O policy, next day received the application, filled out application and sent to Joel Weisman for signature and submittal
- 5/24 Worked with Webster Bank to get information on \$300,000.00 note for Association. This will be needed for WPCA work that is not covered by the DEEP grant.
- 5/22 Cleaned security shed, took down wood on windows, set out guard chair on beach
- 5/23 Worked with Joe Frutuoso to put new website online. Website went live on 5/24
- 5/21 Met with Bruce Becker- asked for price list for landscape to OCBCA property. Asked Bruce to cleanup Gorton Ave entrance, put flower bed under OCBCA sign in front of Old Colony Road.
- 5/28 Worked on delinquent tax list, researched phone numbers to residents, called left messages and sent Emails. Received responses from 9 residents who will send checks this weekend.
- 5/30 Received call from Harry Plaut about tree on beach, checked beach and authorized removal of tree for \$200.00.
- 5/31 Worked with Art Healey & Charlie Deranleau putting up beach signs and fixing benches on beach
- Worked on new resident list for security, made 5 books of residents by address and 5 books by name. placed books in plastic for security use on patrol.
- 5/30 Spoke to Nancy Lagano regarding WPCA vacancy. Nancy interested in position
- 5/31 Spoke to Gavino Cartiera regarding Board position
- 5/29 Spoke to John Menolopoulos regarding the board.
- 5/31 Changed lock on Guard shack, bought lock from care free shed in Clinton, put up beach sign near lifeguard chair.