

May 16, 2013

**Old Colony Beach Club Association Board of Governors Meeting
Don DuBaldo's Cottage, 9 Hartung Ave., Old Lyme, Ct.**

The meeting was called to order at 6:45 PM by Doug Whalen, Board Chairperson.

ATTENDANCE: Members present- Don DuBaldo, Doug Whalen Jerry Brocki, and Rich Kingston. **Member absent-** Ginny Durso (excused) and Harry Plaut (excused).

Minutes: A motion was made (Brocki/DuBaldo) to accept the minutes from the February 18, 2013 Board of Governors meeting. The motion to adopt the minutes passed (three in favor, one abstained).

Treasurers report (Don DuBaldo): (Don had distributed the April Treasurer's Report by e-mail to the members prior to this meeting.) Don started his reported by noting that he had not yet made an adjustment for funds reimbursed to OCBCA by Old Lyme Shores. That adjustment will reduce the amount listed under Professional Fees. Don stated that we have not collected any delinquent taxes since our February meeting. A motion (Brocki/Kingston) was made to accept the Treasurers Report as submitted. Rich commended Don for the accuracy of the reports when compared to the checking account balances for the same time period. The upcoming bond payment which will be paid in June is the last one and the bond will be paid off. The motion passed unanimously.

Chairman's Report (Doug Whalen): Doug is working with the USDA on Sheffield Brook and he was informed that OCBCA has done all it needed to do to be considered for a federally funded project to address Sheffield Brook concerns. If this project is chosen by the USDA the Association would then need to decide if we wished to complete an application for these funds. Doug stated that Bruce Becker would continue to do landscaping for the Association. He will remove the tree on the side of Brookside Avenue. The overhanging branches on Gorton Avenue by Maple Avenue will also be addressed. The members agreed that they want Bruce to clean up around the Gorton Avenue entrance which will be the main entrance to OCBCA this summer. Rich noted that there is a tree in Sheffield Brook by the Brookside paper road which also needs to be removed. Doug has met with representatives of Securitas Security to prepare for this summer's guard service contract. Doug also reported that Joe Frutuoso is ready to make our new website live next week. Doug sent a notice out over the website to inform members of our rules on construction during the summer months. The Board will consider all requests for exceptions to these rules on a case by case basis. Doug made the necessary corrections to the security post orders for Securitas.

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Secretary's Report (Rich Kingston): Rich will reserve the Soundview Community Center for both the June 22nd and September 7th Semi-Annual General Membership meetings.

Tax Collector (Harry Plaut): Due to Harry's absence there was no Tax Collector report.

Recreation (Ginny Durso): Due to Ginny's absence there was no Recreation report.

Public Safety (Jerry Brocki): Jerry noted that he has been working on this summer's security guard schedule. Doug has given that schedule to Securitas. Securitas guards will be paid \$17.25 per regular time hour this year, a \$.50 increase from last year's rate. Jerry reviewed some options to provide camera coverage for those areas where the Board wants to provide video surveillance. Jerry provided a quote for \$2,874.45 that will provide video security coverage for the Hartung gate, Hartung Avenue, and the volleyball court. Jerry assured the members that the gates at Broughel and Hartung Avenues will be operational by the start of the summer season. A motion (DuBaldo/Whalen) was made to spend \$3,000 to upgrade the security camera system. The motion was approved. Jerry hopes to have these improvements made within a couple of weeks. Don suggested that the use of a rented golf cart by the security guards would be very advantageous. Doug will look into the cost of the golf cart rental.

Public Works: Rich will do the paperwork to renew both the Beach Maintenance and Swim Buoy contracts with H.S. Plaut Environmental Services. Harry has agreed to renew these contracts at last year's rates. He stated that he will need to be reimbursed for dump fees charged by the town of Old Lyme Transfer Station. A motion (Kingston/Brocki) was made to renew the Swim Buoy contract with H.S. Plaut Environmental Services at \$1,800. The motion passed unanimously. The Board agreed that if the buoys need to be painted at an additional cost of \$300 prior approval must be obtained before the contractor does the work. A motion (Brocki/Kingston) was made to renew the Beach Cleaning contract with H.S. Plaut Environmental Services at \$12,000. The motion passed unanimously. Doug will function as the de facto Public Works Director until a new Board member is added.

Replacement for Resigned Board Member – Due to the need to gather additional information this agenda item has been tabled until the next Board of Governor's meeting. Doug will invite both Association members who have volunteered to join the Board to our next meeting.

Contract Renewal for Accountant Don Brodeur – A motion (DuBaldo/Kingston) was made to renew the existing accounting contract with the Brodeur Agency for another year. The motion passed unanimously.

FY 2014 Budget – (Doug had distributed the latest FY2014 Budget draft by e-mail to the members prior to this meeting.) Doug noted that he added \$7,600 to the Professional Fees line

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from the last draft budget he distributed in December to accommodate the pending lawsuit and potential additional WPCA needs for such services. Doug also added \$800 to last year's budget for Insurance. The Board is currently in the midst of getting an opinion from our lawyer as to whether the WPCA is covered by the current Directors & Officers Liability policy or whether they should have one of their own. The Board agreed to increase the Recreation (Dinner) income line to \$1,500, the Recreation (Raffle) line to \$2,000, and the Recreation (clothing) line to \$800. The additional income of \$2,350 gained by these changes was added to the Public Works expense line. Doug also added \$2,000 to the Capital Improvements Contingency Fund Capital Account to bring the new total to \$17,000.

Beach Leveling Project – Don summarized the current status of the Beach Restoration Project to restore the beach to pre-Hurricane Sandy condition. The Beach Restoration contract was awarded to H.S. Plaut Environmental Services for \$13,190, of which \$6,590 was paid on initiation of the work. At the completion of all work Don had concerns regarding the completion of some of the work required by the contract. Don felt that the work to cut down the boat launch was not sufficient to meet the contract's terms. A portion of the final half of the payment was withheld until a resolution can be reached regarding Don's concerns. A discussion ensued about the merits of reducing the boat launch pitch to accommodate inland flooding from Sheffield Brook versus retaining the current grade to prevent flooding from the ocean. The amount of sand left on the streets seems to indicate that the broom cleaning required by the contract was not completely met. Don indicated that Harry verbally agreed to do additional street sweeping up to one block from Hartung Avenue based on the fact that some of the requirements of the annual beach cleaning contract will not need to be met due to the work already done to restore the beach. The Board agreed to have Doug discuss the boat launch work and sweeping with Harry to reach an amenable resolutions to these problems. Doug will advise the Board as to the results of this discussion for further action before the money held back is released.

Beach Cleaning Contract for Summer 2013 – This issue was discussed under the Public Works Director report earlier in this meeting.

WPCA Update – Doug reported in Harry's absence; Harry serves as one of the seven members of the OCBCA Water Pollution Control Authority (WPCA); that the WPCA is in negotiations with East Lyme and New London. Negotiations are proceeding well. Doug has spoken to Bonnie Reemsnyder, First Selectwoman of Old Lyme, that OCBCA is proceeding with independent actions to meet the DEEP Consent Order. Doug also informed the town that if the town's plan for waste water processing fits into OCBCA's mandated timelines the Association would be willing to consider alternatives that fit within current time frames and are better for our community. Rich attended both the Selectmen's meeting and the Old Lyme town meeting to address beach community waste water issues and explained the town's desire to conduct a study of suitable areas for handling this waste water.

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Purtill Avenue Lawsuit Update and Other Pending Legal Matters – Rich reported that Attorney Cronin advised him that the Purtill Avenue lawsuit has been scheduled for trial for October 8th and 9th. A title search attorney and the surveyor are his main witnesses testifying in our favor. Don Brodeur, formerly of the Soundview Water Company, has also agreed to be available to testify. A motion (DuBaldo/Brocki) was made to go into Executive Session to discuss pending legal matters at 8:21 PM. The motion passed unanimously. Executive Session ended at 8:24 PM.

Summer Board Meeting Schedule – The Board will set its annual meeting schedule at the next meeting.

Other Old Business – Don suggested that Public Works funds be spent to restore the stone piers at the entrances to the OCBCA streets. He suggested a stone veneer would be an improvement over the current appearance. Doug suggested that we put a little garden around the OCB sign at the entrance to Old Colony Road. Don suggested that the Board put aside some OCBCA owned land for use of golf carts while parked at the beach. Doug would like to see another drywell added to Gorton Avenue where it meets Hartung to assist in the alleviation of flooding after rain storms. Don and Doug will work together to develop a list of public works projects that would require bidding from outside contractors.

New Business – Don is concerned about the presence of foxes in the community. It was agreed that if the foxes are still present after June 1 measures will be taken to remove them. Doug reported that anyone can report street lights that are out by going on-line to CL&P.

NEXT MEETING - The next Board of Governor's meeting is scheduled for Saturday, June 1 at 9:00 AM at Doug Whalen's cottage, 41 Old Colony Rd., Old Lyme.

A motion was made (DuBaldo/Brocki) to adjourn at 8:43 PM. The motion passed.

Respectfully submitted

Richard Kingston
OCBCA Secretary
May 24, 2013

Minutes Approved at June 1, 2013 Board of Governors Meeting

Results of Voting at the May 16, 2013 Old Colony Beach Club Association Board of Governors Meeting. Board of Governor Members present: Don DuBaldo, Jerry Brocki, Rich Kingston and Doug Whalen.

Jerry Brocki (Public Safety) provided a quote for \$2,874.45 that will provide video security coverage for the Hartung gate, Hartung Avenue, and the volleyball court. A motion (DuBaldo/Whalen) was made to spend \$3,000 to upgrade the camera system. The motion was approved unanimously.

A motion (Kingston/Brocki) was made to renew the Swim Buoy contract with H.S. Plaut Environmental Services at \$1,800. The motion passed unanimously.

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