

June 13, 2015

**Old Colony Beach Club Association Board of Governors Meeting
Don DuBaldo's Cottage, 9 Hartung Place, Old Lyme, Ct.**

The meeting was called to order at 10:08 AM by Board Chair Doug Whalen. Doug stated that a quorum was present.

ATTENDANCE: Members present- Don DuBaldo, Janet Montano, Gavin Cartiera, Harry Plaut (arrived at 10:15), Jerry Brocki, Rich Kingston, and Doug Whalen.

Welcome New Board Member – Gavin Cartiera: Doug officially announced that Gavin Cartiera would be joining the board to fill the vacancy created by John Melonopoulos's resignation. Gavin will serve as the Public Works Director. Doug will work with Gavin to orient him to his new duties.

Minutes: A motion was made (Brocki/DuBaldo) to accept the minutes from the May 31, 2015 Board of Governors meeting. The motion to accept the minutes passed with two abstentions.

Treasurers Report (Janet Montano): Janet passed out the Treasurer Summary through May 31 prepared by Janet Montano. A motion (Kingston/DuBaldo) was made to accept the Treasurer Summary as presented. Doug stated that needed road repairs to be performed this month will cost approximately \$4,400. The motion to accept the report passed unanimously.

Action Items Update: The Board reviewed and updated the listing of Action Items for May 2015. Updates were made to the list to reflect activity through May 2015. The Board discussed a consolidated mail box proposal (Item # 26) that will be presented to the General Membership at the June 27th meeting. The Board would like the opinion of the Association members before proceeding further with this issue. Jerry provided details for consolidating OCBCA materials in remote storage with Go Daddy (Item #33). The Association website will also be hosted by this provider. OCBCA's financial records stored in QuickBooks are not affected by this change. Doug will draft a generic letter to present to the Federation of Old Lyme Beaches at their June 27th Executive Council meeting asking them to official request that the town of Old Lyme Police enforce the "no wake" zones around the beaches (Item #23).

Committee Reports:

Chairman's Report (Doug Whalen): Doug reported that most of his report is contained in subsequent agenda items. He was assured by Harry that the arrangements for the July 18th Association dinner event were proceeding smoothly. Doug reported that the fireworks lawsuit has been settled in mediation. Doug does not have any of the specifics yet but when he gets this

information he will share it with the Board. Doug restated the OCBCA's position that fireworks on the beach are not allowed at any time and that the Old Lyme Police will be contacted if any violations of this rule occur.

Clerk's Report (Rich Kingston): Rich again reported that the Shoreline Community Center has been reserved for both the June 27 and September 12 Semi-Annual General Membership Meetings. Board members should plan to be present by 6:15 on June 27th for the 6:30 General Membership meeting. Rich asked that if members could submit their reports in digital format to him before the meetings he could include their entire report as an attachment to the meeting minutes.

Tax Collector (Don DuBaldo): Don reported that there are no real changes to the status of overdue interest and fines. Don is yet to speak to the attorney about the pending fine issue with a Breen Avenue resident.

Recreation (Harry Plaut): Doug informed Harry that he is prepared to start the Saturday "Movies on the Beach" this evening. Harry reported that he will be providing fresh fruit, coffee, and donuts for the June 28th breakfast at 10:00 AM. Available Board members are asked to come to the beach by 9:00 AM to assist with set up. There is no rain date for this event. Harry will work with Lenny's on the Beach who is catering the July 18th Association dinner event. Doug has ordered beach bags with the OCBCA logo to add to the clothing items to sell at the dinner event. Harry will be providing a band to play for the wine and cheese social later in the summer.

Public Safety (Jerry Brocki): Jerry is now able to produce golf cart and scooter license plates rather than wait for an order to be processed by a printer. Whenever someone transfers a license plate to a new or different vehicle they need to submit a Vehicle Registration form. There is no cost to transfer an existing plate. The security guard cell phone number is the same as last year. The Board decided that a golf cart will be rented again for Security this summer at a total cost of \$900. The Board will discuss purchasing one at a subsequent meeting. Jerry reported that security is ready for the July 4th weekend.

Public Works (Gavin Cartiera): Doug reported that Gavin will serve as the Public Works Director and that he will work with him during the course of the summer so he is fully briefed on his duties by September. Gavin's term of office expires in September 2017. ***Although not specifically discussed at this meeting the Terms of Office are included as Attachment 2 to these minutes.*** Rich and Doug will share copies of all current public works contracts and Janet will share detail of public works expenditure history. Doug has arranged for crack sealing for \$3,460 and \$1,000 for patching two large potholes on Old Colony Road. Doug stated that normal beach cleaning is performed seven (7) days a week starting the last week of June but on only three (3) of those days can the cleaning be performed down toward the low tide line. Harry will recheck the openings on the swim line to ensure that the buoys are set at the standard of fifty (50)

feet. The Board agreed to spray white paint on the stump on the corner of Swan and Broughel to make it more visible.

WPCA Report – Harry had nothing to report at this time. Doug asked Harry to recommit to attending these meetings.

Charter, By-Laws & Ordinance Review & Revision Committee: Don reported that the initial information we received about our ability to revise the Charter was incorrect. Doug and Don will speak with our attorney to determine what changes can be made without legislative approval.

USDA/Dept of Housing Sheffield Brook Project– Doug has just received the design for this project and will share it with Board members. Doug will participate in a conference call about this project on June 19th.

Entrance Landscaping Project – Since Doug has not been able to contact the Association member who volunteered to design the entrances he will speak to our lawn maintenance contractor and ask him to install his own design at the entrance to Old Colony Road.

Board Member Status – Harry Plaut: Harry stated that after sixteen (16) years serving on the Board he believes he cannot dedicate the time he needs to meet his Board responsibilities. Rich asked him to serve until the next election at the September meeting. Harry stated that he would stay on the Board until then unless his personal circumstances change that would force him to resign earlier. As a result of this discussion Harry is rescinding his written resignation.

Special Event Request from 12 Hartung Place for August 8th for Volleyball Court: Doug reported that the Board has received a Special Event Request for a wedding on August 8th from Kyle Uncapher-Antoniou of 12 Hartung Place. The event holder will be advised that the DJ/band will have to stop playing by 10:00 PM. A motion (DuBaldo/Kingston) was made to approve the Special Event Request from 12 Hartung Place for August 8th for Volleyball Court. The motion passed unanimously. The Board discussed some changes that might be made to the existing Special Events Policy including liability. Rich will distribute the Special Events Policy for discussion at the next Board meeting.

Meeting Schedule for FY2016: The Board will plan to meet at the Congregation Beth El on Gorton Avenue during the summer. Subsequent meeting locations will be determined in future. The Board decided to meet on the first Tuesday of every month at 6:30 PM (Attachment 3).

Other Old Business: No old business.

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New Business – Rich asked the Board how it believes that votes should be recorded. Doug suggested that individual voters be identified with their vote in the minutes. The Board consensus of the Board believes that it is best to have the Clerk keep a record of how individual members voted but unless an individual member makes a specific request that the minutes not reflect how individual Board members voted. The Board also agreed that the Public Comment section of the agenda would be moved above Adjournment. Each speaker will be limited to three (3) minutes to make their comment.

NEXT MEETING - The next Board of Governor's meeting is scheduled for Tuesday, July 7th at 6:30 PM. The meeting site will held at the Congregation Beth El on Gorton Avenue.

A motion (DuBaldo/Cartiera) was made to adjourn at 11:35 AM. The motion passed.

Respectfully submitted
Richard Kingston
OCBCA Clerk
June 15, 2015

Approved at July 7, 2015 Board of Governors Meeting

Results of Voting at the June 13, 2015 Old Colony Beach Club Association Board of Governors Meeting. Board of Governor Members present: Don DuBaldo, Janet Montano, Gavin Cartiera, Harry Plaut, Jerry Brocki, Rich Kingston, and Doug Whalen.

Special Event Request from 12 Hartung Place for August 8th for Volleyball Court: A motion (DuBaldo/Kingston) was made to approve the Special Event Request from 12 Hartung Place for August 8th for Volleyball Court. The motion passed unanimously.

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ATTACHMENT 1

June 13, 2015 OCBCA Board Meeting
Treasurer's Summary

From July 1, 2014 to May 31, 2015:

Income: \$158,885.42

Expenses: \$130,563.74

Resulting in the Net Income: \$28,321.68 plus 2 cents overpayment of 2014 taxes

Added to the beginning balance of July 1, 2014: \$140,535.43

Results in the Balance on Hand as of May 31, 2015: \$168,857.13

ATTACHMENT 2

Old Colony Beach Club Association Board of Governors

Terms of Office

June 2015

Term Expires September 2015:

Jerry Brocki

Rich Kingston

Term Expires September 2016:

Don DuBaldo

Janet Montano (serving remainder of Michael Cohen's term of office)

Harry Plaut

Term Expires September 2017:

Gavin Cartiera (serving remainder of John Melonopoulos's term of office)

Douglas Whalen



Richard Kingston

OCBCA Secretary

ATTACHMENT 3

**OLD COLONY BEACH CLUB ASSOCIATION
BOARD OF GOVERNORS MEETING SCHEDULE**

July 2015 to June 2016

The OCBCA Board of Governors, at its June 13, 2015 Regular Meeting, set its annual meeting schedule as follows:

Meetings on Tuesdays at 6:30 PM:

July 7, 2015
August 4, 2015
September 1, 2015
October 6, 2015
November 3, 2015
December 1, 2015
January 5, 2016
February 2, 2016
March 1, 2016
April 5, 2016
May 3, 2016
June 7, 2016

Meeting Sites Dependent on Date and Time of Meeting
Summer Meetings Held at a Congregation Beth El, Gorton Ave., Old Lyme
Winter Meetings at Various Locations in Proximity to Board Members' Winter Homes