

**March 7, 2015**

**Old Colony Beach Club Association Board of Governors Meeting  
Jerry Brocki's Office, 10 Pine Street, Plainville, CT**

The meeting was called to order at 9:00 AM by Board Clerk Rich Kingston. Rich stated that a quorum was present.

**ATTENDANCE:** Members present- Janet Montano, Don DuBaldo, Jerry Brocki, and Rich Kingston. Members absent- Harry Plaut and Doug Whalen.

**Minutes:** A motion was made (Brocki/Montano) to accept the minutes from the February 7, 2015 Board of Governors meeting. The motion to accept the minutes passed unanimously.

**Certified Resolution for USDA re: Sheffield Brook Project:** Rich explained that in order to apply for funds available from the USDA for the Sheffield Brook Project the Board needs to approve a resolution authorizing Douglas Whalen, as Board Chairman, to apply for and approve all forms required to obtain this funding. Rich read the resolution language (Attachment 1) to the Board. A motion (DuBaldo/Brocki) was made to approve the Certified Resolution for the USDA Sheffield Brook Project. There was no discussion. The motion passed unanimously.

**Treasurers Report (Janet Montano):** Janet Montano presented the Treasurers Summary for the period ending February 28, 2015 (Attachment 2). A motion (DuBaldo/Brocki) was made to accept the Treasurers Summary. The motion passed unanimously. Janet was able to get the final assessment totals from the town's Grand List and she anticipates that since the total property values within OCBCA have fallen that the mil rate for next year will need to be increased to maintain the current budgeting levels into FY 2016.

**Web and File Storage Issues:** Rich introduced Joe Frutuoso, the OCBCA Webmaster, to discuss the need to address the current unorganized status of the Association's computer files maintained by the various members of the Board. Joe explained the difference between hosting ie. the OCBCA website and the cloud i.e. remote storage. In addition to file storage and web hosting the OCBCA budget and financial files are handled through the QuickBooks accounting software. Joe suggested that the Board consider setting up an IT budget to fund its website operation and any expenses related to cloud storage. Don is very interested in having e-mail access by position rather than person e.g. OCBCA clerk rather than the person holding the office e.g. Rich Kingston. The Board agreed that developing a logical structure for stored files from the beginning is critical. Jerry has experience with a product called Jungle Disk which allows multiple users to store and access files over the web. Joe pointed out that index search software

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makes accessing specific files very easy. A motion (DuBaldo/Kingston) was made to form a committee made up of Joe Frutuoso and Jerry Brocki to explore the best methods and costs to store OCBCA data in remote storage accessible to all Board members. Once a recommended storage method has been reviewed by the Board the plan then would then be for all Board members to store their electronic data into the approved system. This committee should be ready to report to the Board at the May Board of Governors meeting. The motion passed unanimously. Don suggested that access to the stored files be limited to current Board members. Joe Frutuoso was thanked for attending and left the meeting at this time.

**Action Items Update:** The Board reviewed and updated the listing of Action Items for February 2015. No changes or updates were needed at this time.

**Committee Reports:**

**Chairman's Report (Doug Whalen):** There was no report due to Doug's absence.

**Clerk's Report (Rich Kingston):** Rich had nothing to report.

**Tax Collector (Don DuBaldo):** Don reported that there are two taxes from FY2015, two fines, and six late fees still due and he is in the process of collecting them. The Board agreed to discuss the issue of what constitutes a debt worth pursuing at a subsequent meeting. The Board agreed to accept Don's decision to consider a bill for a broken sign paid as the facts are in doubt and do not appear to be resolvable with further action.

**Recreation (Harry Plaut):** There was not report due to Harry's absence.

**Public Safety (Jerry Brocki):** Jerry has contacted Securitas in hopes of finalizing this summer's security guard contract.

**Public Works (interim, Rich Kingston):** Rich reported that Eversource (formerly CL&P) has replaced the non-working street lamps on Old Colony Road. Rich also reported that he believes that we are still within budget for snow plowing.

**Beach Maintenance Contracts & Swim Buoy Contracts:** A motion (DuBaldo/Brocki) was made to offer H.S. Plaut Environmental Services a new contract for summer 2015 under the same costs and conditions as the summer 2014 contracts. This action was taken due to the current lack of a Public Works Director who would normally handle the negotiation process. The motion passed unanimously.

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**WPCA Report** – Rich reported that the combined beach WPCAs sent the town of Old Lyme a letter (Attachment 3) asking for cooperation in the sewer installation project for the three beaches.

**Purtill Avenue Stub Sale & Broughel Avenue Status** – This topic will be tabled until next meeting.

**USDA Sheffield Brook Project**– There was nothing to report in Doug’s absence.

**Proposed Change to April to June Board Meeting Dates:** A motion (Kingston/DuBaldo) was made to change the current Board meeting dates for the April, May and June meetings from the second Monday to an approximate Saturday instead. The new meeting dates will be April 11, May 9, and June 13. The meetings will start at 9:00 AM. The motion passed unanimously.

**Other Old Business** – The Board agreed to ask Doug to send out another announcement soliciting a new Board member to fill the current vacancy so that we may have the position filled in time for summer.

**New Business** – None.

**NEXT MEETING** - The next Board of Governor’s meeting is scheduled for Saturday, April 11th at 9:00 AM. A meeting site is yet to be determined.

A motion (DuBaldo/Brocki) was made to adjourn at 10:00 AM. The motion passed.

Respectfully submitted  
Richard Kingston  
OCBCA Clerk  
March 19, 2015

**Results of Voting at the March 7, 2015 Old Colony Beach Club Association Board of Governors Meeting. Board of Governor Members present: Janet Montano, Don DuBaldo, Jerry Brocki, and Rich Kingston. Members absent: Harry Plaut and Doug Whalen.**

**Certified Resolution for USDA Sheffield Brook Project:** A motion (DuBaldo/Brocki) was made to approve the Certified Resolution for the USDA Sheffield Brook Project (Attachment 1). There was no discussion. The motion passed unanimously.

**Formation of IT Committee:** A motion (DuBaldo/Kingston) was made to form a committee made up of Joe Frutuoso and Jerry Brocki to explore the best methods and costs to store OCBCA data in remote storage accessible to all Board members. The motion passed unanimously.

**Beach Maintenance Contracts & Swim Buoy Contracts:** A motion (DuBaldo/Brocki) was made to offer H.S. Plaut Environmental Services a new contract for summer 2015 under the same costs and conditions as the summer 2014 contracts. The motion passed unanimously.

**Proposed Change to April to June Board Meeting Dates:** A motion (Kingston/DuBaldo) was made to change the current Board meeting dates for the April, May and June meetings from the second Monday to an approximate Saturday instead. The new meeting dates will be April 11, May 9, and June 13. The meetings will start at 9:00 AM. The motion passed unanimously.

**ATTACHMENT 1**

CERTIFIED RESOLUTION

OF THE OLD COLONY BEACH CLUB ASSOCIATION

NRCS/USDA PROGRAM

Certified a true copy of a resolution adopted by the Old Colony Beach Club Association at a meeting of its Board of Governors on March 7, 2015 and which has not been rescinded or modified in any way whatsoever.

\_\_\_\_\_ (Date) \_\_\_\_\_

(Clerk)

(SEAL)

WHEREAS, Federal monies are available under the NRCS program, administered by the USDA; and, WHEREAS, it is desirable and in the public interest that the Old Colony Beach Club Association make application to the Federal Government NRCS/USDA in order to undertake a grant program.

NOW, THEREFORE, BE IT RESOLVED BY THE OLD COLONY BEACH CLUB ASSOCIATION BOARD OF GOVERNORS:

1. That it is cognizant of the conditions and prerequisites of the NRCS/USDA grant program
2. That the filing of an application by the Old Colony Beach Club Association in an amount of \$820,700.00 is hereby approved, and that the Chairman of the Board of Governors of the Old Colony Beach Club Association is hereby authorized and directed to file such Application with the NRCS/USDA, to provide such additional information, to execute such other documents as may be required by the USDA if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Old Colony Beach Club Association.

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**ATTACHMENT 2**

March 7, 2015 OCBCA Board Meeting

Treasurer's Summary

From July 1, 2014 to February 28, 2015:

Income: \$157,436.03

Expenses: \$114,992.01

Resulting in the Net Income: \$42,444.02

Added to the beginning balance of July 1, 2014: \$140,535.43

Results in the Balance on Hand as of February 28, 2015: \$182,979.45

**ATTACHMENT 3**

March 5, 2015

Kurt Zemba

Chair

Town of Old Lyme WPCA

52 Lyme Street

Old Lyme, CT 06371

**Re: Old Colony Beach Club, Miami Beach and Old Lyme Shores Beach Associations  
Sewer Project**

Dear Kurt:

It is encouraging that the Town of Old Lyme and the Old Lyme Water Pollution Control Association (OLWPCA) are recognizing the challenges of wastewater renovation in the shorefront communities. This letter serves as an update regarding our wastewater program, and a request for the OLWPCA and The Town of Old Lyme to join us in our project to clean up the Long Island Sound and preserve our Town's natural resources for posterity.

Old Colony Beach Club Association (OCBCA), Miami Beach Association (MBA) and Old Lyme Shores Beach Association (OLSBA) (hereinafter referred to as "The Associations") continue to be committed to the Connecticut Department of Energy and Environmental Protection (DEEP)-approved regional solution to convey wastewater from The Associations through East Lyme and Waterford's infrastructure and have it treated at New London's Piacente WWTP.

There are some key points we wanted to share with you and others via copy of this letter:

1. The Associations have the authority under Public Act legislation to move forward with this type of project.
2. Two of The Associations (OCBCA, OLSBA) are currently under Consent Order from the State of Connecticut DEEP to rectify an existing community pollution problem with a definitive timeline for construction of our wastewater infrastructure, and the third is expecting to enter into a Consent Order with the DEEP imminently.
3. We, as The Associations, have each created our own WPCAs with legal and binding authority to construct wastewater solutions. We are in the process of coordinating a regional WPCA to construct, operate and maintain public sewer infrastructure, which we would invite the Town to join at its discretion.

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4. DEEP has approved the recommendations from The Associations respective Wastewater Facilities Plans, which we are in the process of deploying. We have already begun the design process, and are planning Association-wide enhancements including green infrastructure, roadway, storm drainage and public water (hydrants and year round drinking water) improvements are part of our projects.
5. The Associations' residents have overwhelmingly voted to bond the regional public sewerage solution to East Lyme as the most cost effective long term wastewater renovation alternative.
6. The Associations have received tacit approvals from the downstream communities and have correspondence between their attorneys and ours related to the wastewater conveyance and treatment intermunicipal agreements which we plan to finalize in the coming weeks. We intend to incorporate flexibility into those intermunicipal agreements to handle flows from the Town, if desired, in the future.
7. We have developed a Memorandum of Understanding between The Associations to have our communities partner in the negotiations with downstream municipalities and project costs for a shared force main beneath Route 156 and a centralized pump station. In the future, we are hopeful that the OLWPCA and Town will commit to share costs with us for design, construction and operation of the common force main along Route 156, the centralized pump station and other infrastructure improvements downstream.
8. The Associations plan to incorporate flexibility into the design for the Town's properties as defined in the Coastal Wastewater Management Plan latest revision December 2014 to connect to the public sewerage system, should the Town choose to move forward at some future time.
9. The DEEP, Old Lyme's First Selectwoman and OLWPCA are on the record assuring us in a public forum on many occasions that the Town and its WPCA would not impede The Associations' projects, and for that we are appreciative.

Thank you and we look forward to continued collaboration with you and the Town of Old Lyme throughout this process.

Frank Noe

James Zonavich

Chair,

Chair,

Old Colony Beach Club Association WPCA Old Lyme Shores Beach  
Association WPCA

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Scott Boulanger

Chair,

Miami Beach Association WPCA

- c: Bonnie Reemsnyder, First Selectwoman, Old Lyme  
Mary Jo Nosal, Board of Selectman, Old Lyme  
Skip Sibley, Board of Selectman, Old Lyme  
Betsey Wingfield, Bureau Chief, Bureau of Water Protection & Land Re-Use, State of CTDEEP  
Denise Ruzicka, Director of Water Planning and Standards Division, State of CT DEEP  
Dennis Greci, Supervising Sanitary Engineer, Municipal Facilities Section - Bureau of Water Protection & Land Re-Use State of CTDEEP  
Carlos Esguerra, Sanitary Engineer, Municipal Facilities Section - Bureau of Water Protection & Land Re-Use State of CTDEEP  
Doug Whalen, President, Old Colony Beach Club Association  
Mike Girard, President, Miami Beach Association  
Paul Rowean, President, Old Lyme Shores Beach Association  
Kurt Mailman, Associate, Fuss & O'Neill Engineers