

**OCBCA Board of Governors  
Action Items**

<b>Item #</b>	<b>Date Initiated:</b>	<b>Action Item:</b>	<b>Assigned to:</b>	<b>Date Completed:</b>
1	05/24/14	Create a form to be distributed at the June General Membership Meeting explaining the tax collection process and time table.	Don DuBaldo	06/09/14
2	05/24/14	Review existing tax interest due amounts and make recommendations on each to the Board at its June meeting	Don DuBaldo	06/09/14
3	05/24/14	Bring sample QuickBook forms to the June Board meeting for further discussion.	Jerry Brocki	06/09/14
4	05/24/14	Contact Joan Byer's daughter to reacquire Post Office key.	Doug Whalen	06/09/14
5	05/24/14	Speak to the contractor about the state of the area around 52 Gorton Avenue which is undergoing construction.	Doug Whalen	06/09/14
6	05/24/14	Install cameras at the Broughel gate, at the rocks on the beach, and onto the portable guard shack.	Jerry Brocki	07/14/14
7	05/24/14	Add wi-fi capability so Board members can review the security camera video remotely.	Jerry Brocki	08/11/14
8	05/24/14	Post a notice on the portable guard shack advising that security cameras are in use within the Association.	Jerry Brocki	Jerry will post notice next summer.
9	05/24/14	Obtain contractor for storm drain cleaning.	John Melonopoulos	06/09/14
10	05/24/14	Obtain a municipal insurance policy which would cover both OCBCA and the WPCA to include costs related to a swim raft	Doug Whalen	9/8/2014
11	05/24/14	Swim Raft for Beach voting item description needs to be amended to reflect its conditional status.	Doug Whalen	06/09/14

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12	05/24/14	Budget for the construction of new bulletin boards which could be paid for with donations from individual donors.	Doug Whalen	06/09/14
13	05/24/14	Solicit volunteers to serve on Ordinance, By-Laws, and Charter Revision Committee	All	08/11/14
14	06/09/14	Obtain a legal opinion regarding whether the Board has the authority to waive outstanding taxes due before any waivers are granted.	Doug Whalen	9/8/2014
15	06/09/14	Doug will provide Harry with a price list for the OCBCA clothing in storage.	Doug Whalen	07/14/14
16	06/09/14	Jerry will arrange to rent a golf cart to be used this summer on a trial basis.	Jerry Brocki	07/14/14
17	06/09/14	Harry will draft language that the Clerk can use to compose a letter to the Old Lyme Harbor Commission requesting a “no wake” zone around Old Colony Beach.	Harry Plaut	08/11/14
18	06/09/14	Provide John with a copy of OCBCA’s current insurance policies.	Doug Whalen	07/14/14
19	07/14/14	Compose a letter for Board review which can be left on garbage and recycle bins that will politely ask Association members to take them in after they have been emptied.	Doug Whalen moved to Rich Kingston	9/8/2014
20	07/14/14	The proposed sale of the Purtill Avenue stub to the two adjacent homeowners will be placed on the September General Meeting Agenda	Rich Kingston	9/8/2014

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21	08/11/14	Review existing tax interest due amounts and make recommendations on each to the Board at its September meeting (previously item #2)	Don DuBaldo	9/8/2014
22	08/11/14	Create a Facebook page for Old Colony Beach Club	Doug Whalen	9/8/2014
23	08/11/14	Work to get better enforcement of No Wake Zone, dogs on the beach, etc. by the Old Lyme Police Department	Harry Plaut	Old Lyme Harbor Management 9/9/2014 Mtg
24	08/11/14	Board members go to the Broughel stub and see the situation for themselves and be prepared to discuss further at the September 8 <sup>th</sup> Board meeting.	All	9/8/2014
25	08/11/14	Distribute a draft agenda for the Sept 6 General Membership meeting to Board members	Rich	9/8/2014
26	08/11/14	The Board agreed to bring up the issue of consolidated mail box locations to the membership for further discussion.	All	bring forward for June 3015 Gen Member meeting
27	10/11/2014	Doug will notify OCBCA attorney about Purtill and Broughel Avenue pending issues.	Doug	
28	10/11/2014	Joe Frutuoso, the OCBCA webmaster, will set up "cloud" storage for Association administrative records.	Doug	
29	10/11/2014	Send a letter to Breen Avenue property owner asking for a formal request to waive or limit construction fine of \$300.	Don	