

**ATTENTION**  
**OLD COLONY BEACH CLUB ASSOCIATION MEMBERS**

In Accordance with Article VII, Section 4 of the Bylaws of the Old Colony Beach Club Association you are hereby advised that the September Semi-Annual General Membership Meeting of said Association is scheduled for Saturday, September 8, 2018 at the Shoreline Church, 287 Shore Road, Old Lyme, CT at 6:30 PM.



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Douglas Whalen, Chairman  
August 24, 2018

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Please note the location of this meeting. The Shoreline Church is located at the corner of Shore Road (Route 156) and Old Colony Road. Parking is available on the premises.

**Please note that this packet contains a form entitled Old Colony Beach Club Association Proxy. In accordance with the Article VII Section 6 Paragraph B of the recently amended Charter members may designate a proxy if they are unable to attend a membership meeting. A member may designate a proxy holder by completing the enclosed Proxy form and submitting it prior to or at the September 8, 2018 General Membership Meeting. This form will count toward attendance and the designated proxy holder can participate in any and all voting at this meeting. The member wishing to designate a proxy holder can either name the OCBCA Clerk or another party who will attend this meeting to serve as their proxy.**

If you have not yet chosen e-mail delivery for meeting documents and other important OCBCA related business please consider completing the form included in this packet. If you choose e-mail delivery you will no longer receive mailed notices such as this but rather all necessary documents will be sent to you by e-mail. The Email Statement and Required Documents Authorization Form included in this packet explains in detail what your rights are in relation to granting permission to OCBCA to e-mail documents to you. If you choose to select e-mail delivery please bring the completed form to the General Membership Meeting or mail it to:

Old Colony Beach Club Association  
P.O. Box 10  
Old Lyme, CT 06371  
Attn: Clerk

The ability to have e-mail delivery is a new feature of the recently revised Bylaws of the Association.

Old Colony Beach Club Association P.O. Box 10 Old Lyme, CT 06371

EMAIL STATEMENT AND REQUIRED DOCUMENTS AUTHORIZATION FORM

Please review and sign below to agree to the Terms and Conditions as presented. **Agreement to Terms and Conditions:** Please enroll me in the Old Colony Beach Club Association ("OCBCA") email statement and required documents service ("email statement and documents"). I understand that there is no charge for using this service. This document forms the basis of the agreement between a property owner and OCBCA in relation to the use of email to receive statements and other required documents.

**Terms and Conditions:** 1. Email Enrollment (a) By enrolling or registering for the email statement and document service, you agree to receive your OCBCA statements and other OCBCA documents via electronic mail (email and/or broadcast messages). This includes, but is not limited to, any and all legally required documents that you are entitled to received as detailed in the OCBCA governing documents.

(b) By enrolling, you acknowledge and agree that email statements and documents are a courtesy service and, regardless of whether you receive any email statements or documents, you agree to pay all assessments and/or other charges to OCBCA in a timely fashion and in conformance with the governing documents of OCBCA. (c) By registering and completing the required form, you are considered enrolled.

As soon as possible you will begin receiving your statement via email and no other statement will be provided through the postal service or other written form. (d) After registering, you may discontinue the email statement and documents service by written and signed notification to OCBCA. 2. Limitations, Charges and Cancellation:

*Service Limitations:* OCBCA will take commercially reasonable efforts to provide your email statements and documents in a productive and efficient manner. However, technical or other difficulties cannot always be foreseen or anticipated. These difficulties may result in loss of data, personalized settings or delays in your receipt of your statements or documents. OCBCA is not liable for failures of email statement or documents transmissions due to any cause, including but not limited to transmission failures due to: (i) bounced emails; (ii) full email boxes; (iii) internet access problems; (iv) network failures; (v) any other delays or customer failure to receive email statements.

*Cancellation:* You may cancel your email statement and documents enrollment any time by sending a signed request for cancellation to OCBCA at P.O. Box 10 Old Lyme, CT 06371 *Privacy:* OCBCA will use all commercially reasonable efforts to ensure email addresses are not used for purposes other than HOA document dissemination, but CBCA takes no responsibility for unauthorized access of emails, ensuing spam, cyber-attacks, etc. 3. Contact Information: For questions regarding these Terms and Conditions contact us at: Old Colony Beach Club Association P.O. Box 10 Old Lyme CT 06371

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(retain top portion, submit this page portion for processing)

Yes, I want to enroll in OCBCA's email statement and document service. I acknowledge and agree to the terms and conditions set forth above as a condition for participation in this service.

Name: \_\_\_\_\_ Beach Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_

Alternate Address: \_\_\_\_\_

Signature: \_\_\_\_\_

If you would also like to be given member access to the OCBCA Website please indicate here: \_\_\_\_\_

# **OLD COLONY BEACH CLUB ASSOCIATION SEMI-ANNUAL MEETING AGENDA**

**SATURDAY, September 8, 2018, 6:30 PM**

**Location: Shoreline Church, 287 Shore Rd., Old Lyme, Ct**

- Call to Order
- Approval of September 9, 2017 and June 23, 2018 Semi-Annual Meeting Minutes
- Board of Directors report:
  - Chairman: Doug Whalen
  - Treasurer: Janet Montano
  - Clerk: Rich Kingston
  - Tax Collector: Sonia Dudas
  - Public Works: Joel Zimmerman
  - Security: Steve Humes
  - Recreation: Gavin Cartiera
- Public Comment- Association member comments on Board of Directors report
- Committee Reports
  - Water Pollution Control Authority
  - Sheffield Brook Project
  -
- FY 2018 Budget Year End Balance Transfer **\*\*VOTING ITEM\*\***
- Board of Directors nominations **\*\*VOTING ITEM\*\***
- Old Business
- New Business
- Public Comment
- Next Meeting: June 22, 2019

Adjournment:

**Old Colony Beach Club Association 2019 Fiscal Year Approved Budget  
and Actual Expenditures to 8/18/18**

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019 <b>APPROVED</b>	Actual 8/18/2018
<b>Revenues</b>					
Property Taxes + finance charges	141,160.49	144,007.62	144,654.63	<b>141,500.00</b>	137,997.33
Town of Old Lyme	9,100.00	9,000.00	8,900.00	<b>8,470.00</b>	4,235.00
Vendor Fees		500.00	500.00	<b>500.00</b>	
Reimbursement for Liens & Lien Releases					
Registrations	350.00	450.00	650.00	<b>200.00</b>	150.00
Reimbursement for Bank Charge					
Gate Swipe Cards	445.00	470.00	350.00	<b>200.00</b>	200.00
Fines	40.00		40.00		
Boat storage cost reimbursement	30.00	30.00			
Federation 1/2 dues returned		289.50	289.50		
CT Water funds overpayment returned		4,751.95			
Overcharged fees returned		1,166.00			
Interest Income General Fund	186.74	150.70	205.22	<b>75.00</b>	18.20
Interest Income Capital Account	99.87	123.43	164.37	<b>75.00</b>	11.28
Easement Funds	8,250.00				
State of Connecticut grant money	52,930.01	247,070.00	18,975.38		
Old Lyme Shores 1/2 cost Sheffield Brook Project			52,176.59		
Purtill stub sale			12,000.00		
Recreation	2,600.00	2,460.00	2,510.00	<b>2,000.00</b>	3,481.00
Raffle	2,744.00	2,531.00	3,580.00	<b>2,000.00</b>	3,032.00
Merchandise	1,570.50	1,241.00	1,046.00		1,385.00
<b>Total Revenues</b>	<b>219,506.61</b>	<b>414,241.20</b>	<b>246,041.69</b>	<b>155,020.00</b>	<b>150,509.81</b>
<b>Expenditures General Fund</b>					
Public Safety	24,145.03	21,876.91	25,394.72	<b>30,000.00</b>	13,242.58
Public Works	31,367.65	27,194.90	33,963.98	<b>37,000.00</b>	8,179.32
Insurance	5,241.00	5,309.00	5,439.00	<b>6,300.00</b>	
General Administration	6,499.06	3,663.13	6,471.85	<b>6,000.00</b>	582.55
Electricity	5,022.24	4,586.25	5,295.42	<b>5,700.00</b>	893.47
Fire Protection (Hydrants)	9,139.94	9,787.10	10,068.06	<b>10,500.00</b>	1,741.50
Recreation	8,038.42	11,073.44	9,691.03	<b>10,000.00</b>	4,598.24
Raffle	100.00	512.32	778.73	<b>500.00</b>	503.64
Merchandise	1,219.50	1,658.40	1,820.50	<b>1,500.00</b>	1,117.00
Professional Fees	9,816.11	4,812.50	13,281.00	<b>8,320.00</b>	
Donations		200.00	200.00	<b>200.00</b>	
Property Taxes	929.56	955.71	920.92	<b>1,000.00</b>	927.70
<b>Subtotal</b>	<b>101,518.51</b>	<b>91,629.66</b>	<b>113,325.21</b>	<b>117,020.00</b>	<b>31,786.00</b>
Contingency Fund Capital Account	13,000.00	18,000.00	16,000.00	<b>16,000.00</b>	16,000.00
General Fund Expenditures after \$ transfer	114,518.51	109,629.66	129,325.21		
<b>Capital Improvements/Expenditures</b>					
WPCA	22,000.00	22,000.00	22,000.00	<b>22,000.00</b>	
Fencing			1,399.68		
Sheffield Brook Permits	1,685.00	1,250.00			
Sheffield Brook	49,530.00	325,015.48	44,420.03		
<b>Subtotal</b>	<b>73,215.00</b>	<b>348,265.48</b>	<b>67,819.71</b>	<b>38,000.00</b>	
<b>Total</b>	<b>174,733.51</b>	<b>439,895.14</b>	<b>181,144.92</b>	<b>155,020.00</b>	<b>31,786.00</b>
Mill Rate	3.25	3.25	3.25	3.25	3.25
Profit/Loss	44,773.10	(25,653.94)	64,896.77		



Voting Items for September 8, 2018 General Membership Meeting

- **FY 2018 yearend balance transfer-** approve a transfer from Public Works to Public Safety. Under article VIII, Section 2 in the amount of **\$1,100.00**

Motion made by:\_\_\_\_\_

Motion 2<sup>nd</sup> by:\_\_\_\_\_

- **Board of Governor elections-** under Article IV section 2 the following positions are up for election

- Richard Kingston
- Steve Humes

Motion made by:\_\_\_\_\_

Motion 2<sup>nd</sup> by:\_\_\_\_\_

## **Solicitation for Nominations to the Old Colony Beach Association Board of Governors**

The Old Colony Beach Club Association of Old Lyme has a Board of Governors made up of seven (7) members of the Association. The terms of two Governors will be expiring in September and these two vacancies will be filled at the Association's General Membership meeting on September 8, 2018. The successful candidates will serve a three (3) year term of office.

The Association is asking interested members to seek election to a Board vacancy. If you would like to self-nominate or know of someone that you would like to nominate to serve on the Board please complete the form below with the person(s) name and a short description of interest that can be shared with the membership prior to the actual vote. Nominations will also be accepted from those present at the meeting on September 8.

Name of Nominee\* \_\_\_\_\_

Why nominee is interested in serving (this will be shared with all members prior to the meeting):

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In keeping with the terms of the newly amended Charter this will be the first year since 1947 that proxy voting will be allowed. This change in the Charter will allow members to enter a vote at the General Membership meeting without attending the meeting itself. In the past members had to be present to vote.

In order to qualify to serve on the Old Colony Beach Board of Governors a person must be an Association member in good standing and be listed as an owner on the deed of at least one property within the Association. You must also be a member in good standing to nominate someone else to stand for election.

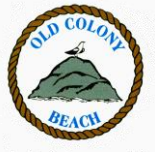
Return this form to the Old Colony Beach Club Association, P.O. Box 10, Old Lyme CT 06371  
Attn: Clerk or e-mail the Name and why nominee is interested to [clerk@oldcolonybeach.org](mailto:clerk@oldcolonybeach.org) by  
Thursday, September 6th, 2018.

*\*If you are nominating someone other than yourself please make sure that that person is willing to seek election and that she/he can serve on the Board of Governors before submitting her/his name.*

Richard Kingston, Clerk

August 24, 2018

## Old Colony Beach Club Association Proxy



The undersigned owner of \_\_\_\_\_ (beach address) at Old Colony Beach Club Association (OCBCA) hereby appoint/s (check one);

\_\_\_\_\_ (a) The Clerk of OCBCA, on behalf of the Board of Governors;      **or**

\_\_\_\_\_ (b) \_\_\_\_\_ (name of your Proxy holder).

As my/our proxy holder to attend the Semi- Annual meeting of the members of OCBCA to be held on **September 8, 2018 at 6:30pm at Shoreline Church, 287 Shore Road, Old Lyme, CT.**

**The Proxy holder named above has the authority to vote and act for me/us to the same extent that I/we would if personally present.**

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**Please sign and date the proxy in the space provided below**

*(Signatures of Owner/s or designated voter)*

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

OCBCA Beach

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ALL LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.**

**Mail proxy back to OCBCA P.O. Box 10 Old Lyme, CT 06371, Email copy to [clerk@oldcolonybeach.org](mailto:clerk@oldcolonybeach.org) or have proxy holder present original before start of the meeting.**

OLD COLONY BEACH CLUB ASSOCIATION  
SEMI-ANNUAL MEETING  
SATURDAY, JUNE 23, 2018  
SHORELINE COMMUNITY CENTER, 39 HARTFORD AVE., OLD LYME

**Old Colony Beach Club Association Semi-Annual Meeting**

The meeting was called to order at 6:36 p.m. by Board Chairperson Doug Whalen. Doug confirmed with the Clerk Rich Kingston that a quorum was present. Doug began the meeting with a moment of silence in memory of Association family members who have passed away.

**Approval of September 9, 2017 Semi-Annual Meeting Minutes:** A motion to approve the September 9, 2017 minutes was not entertained and therefore the minutes from the September 9, 2017 General Membership were not approved.

**Board of Director's report:**

**Chairman's Report:** Doug presented his Chairman's Report (Attachment 1) to the membership.

**Treasurer's Report:** Janet Montano presented a Treasurers Summary for the period ending June 23, 2018 (Attachment 2). Janet noted that the full Treasurers Report with a detail of transactions would be posted on the Association's website. Due to an oversight a motion was not made to accept the Treasurer's Summary.

**Clerk's Report:** Rich Kingston reminded members that the sign up to receive official documents by E-mail is not the same process for signing up for OCBCA website membership. Rich noted that he has added a new line to the Document Receipt Preference form to allow members to indicate their interest in signing up for website membership in addition to receiving official documents from him by e-mail.

**Tax Collector:** Sonia Dudas reported that all FY2018 taxes have been collected and that the new tax bills will be due on August 1.

**Director of Public Works Report:** Joel Zimmerman reported that the summer season has started out well with no issues. Contracts for beach cleaning, landscaping, and swim lines contracts are in place. Joel also reported that mosquito pellets have been placed in the storm drains to address any mosquito problems.

**Director of Public Safety:** Steve Humes reported that there is a new security company this year. Steve noted that a contract with Eversource has been completed which allows the use of telephone/power poles to host OCBCA owned equipment such as solar panels and video cameras. Steve also reported that security will once again have a golf cart available to them from July 1 to Labor Day.

**Entertainment Director:** Gavin Cartiera reminded the members that a summer recreation schedule was included with the meeting package sent to them prior to this meeting. Gavin reported that movies at the beach will once again be shown weekly. He also noted that the first major recreation event of the summer will take place on Saturday, July 14<sup>th</sup> with the Third Stone band performing at the beach. The annual summer picnic will be held on Saturday, July 21<sup>st</sup>. Two Sand Castle contacts will be held and Karaoke Night will be held on Saturday, August 11<sup>th</sup>. Gavin encouraged members to offer ideas for



**Old Colony Beach Club Association  
Semi-Annual Meeting  
Saturday, June 23, 2018**

other types of activities that Recreation could sponsor. Doug encouraged the membership to solicit raffle prizes for the summer picnic.

**Public Comment** – Lenny Grigorian asked that the security golf cart not put the light on top of the cart. Doug said that the light would be placed behind the driver. A member asked about the limited amount of golf cart parking. Doug explained that in addition to Breen Avenue entrance parking there is a large number of spaces along the Brookside fence that borders Old Lyme Shores. One of the members asked about a deteriorating telephone pole. Doug stated that Eversource has inventoried all the poles and has a schedule for those that need to be replaced. Pete Carnrick would like to see multiple ribbons awarded to sand castle contest participants rather than the current method of one ribbon per sculpture. Pete was also concerned about vehicles proceeding down Grove Street the wrong way. Doug reported that he has placed a DO NOT ENTER sign at the corner of Brookside and Grove which should address this concern. Another member was concerned about the security guard holding up member traffic which should be able to get around a car which is stopped to get a temporary pass. Doug stated that Steve Humes, the Public Safety Director, will be working with the guards to ensure that traffic will flow smoothly and not create a bottleneck at the guard shack.

**FY2018 Budget item adjustments** – Doug stated that line item adjustments must be made to the FY2018 operating budget in order to comply with Charter requirements (see item #1 of Attachment 3). A motion was made (Steve Humes/Rick Hyne) to approve the changes as listed in item #1 of Attachment 3. There was no discussion. The motion passed.

**FY2019 Budget** - Doug informed the membership that the Board is proposing a 3.25 mil rate for FY2019. A motion (Joel Zimmerman/Nancy Lagano) was made to approve the Board of Governor Endorsed FY2019 Budget (Attachment 4). There was no discussion. The motion passed with one vote cast in opposition.

**Sheffield Brook Project Report** – Doug reported that the upper portion of Sheffield Brook Project will be monitored by NRCS every year for the next three years to ensure that OCBCA is complying with the provisions of the project funding. The cost of this project was \$550,000 and solely funded by the federal government. The lower portion of the Sheffield Brook Project was funded by a combination of the State of Connecticut Department of Energy and Environmental Protection (\$318, 975.13), the Old Lyme Shores Beach Association (\$53,152.57), and the Old Colony Beach Club Association (\$53,152.57) for a total cost of \$425,280.27. OCBCA is aware that there may be times when one or both of the conduits might have to be cleaned out due to storm activity. Old Lyme Shores has agreed to share this cost with Old Colony Beach. OCBCA has put funds aside for this contingency.

**Sheffield Brook Pipe & Outflow Improvements Adjustment** – Doug explained that due to a few unexpected costs the total OCBCA commitment to the lower portion of the Sheffield Brook Project needed to be increased by about \$3,000. These funds are available from the existing budget. A motion (Steve Humes/Rich Kingston) was made to approve the addition of \$3,162.57 to the approved amount of \$50,000.00\* to replace the undersized pipe located just north of Hartung Place continuing to the outflow into Long Island Sound including repairs to the outflow area to prevent future blockage. The

**Old Colony Beach Club Association  
Semi-Annual Meeting  
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new authorized amount for this purpose to be \$53,162.57. There was no discussion. The motion passed.

*\*(Motion passed at the June 28, 2014 General Membership Meeting)*

Doug stated that he is attempting to get NCRC to use federal funds to maintain the upper portion of Sheffield Brook Project for the next three years.

**Committee Reports-**

**Water Pollution Control Authority** – Doug introduced Frank Noe who is the chairman of the OCBCA Water Pollution Control Authority. Frank updated the membership about the progress of the sewer installation project. Frank informed the membership that the three beaches involved in this project have signed a contract with the New London Treatment Plant to handle the wastewater produced. Frank also noted that the agreement with East Lyme to transport the wastewater is almost complete. Frank reported that he attended a meeting with representatives of the town of Old Lyme to finalize a contract for the lease of the land needed for a pump station. This contract will need approval of the town's citizenry at a town meeting which should be scheduled soon. Frank stressed the importance of getting our members and the members of the other two beaches to this town meeting to vote in favor of approving this lease arrangement. A member of the audience reminded all that if you own property in the town you can vote at this town meeting regardless of whether you are registered to vote in Old Lyme or not. Doug stated that the Federation of Old Lyme Beaches has funds to use toward a "get out the vote" campaign. One of the members inquired about how pipes would handle seasonal vs. non-seasonal flow. Frank stated that there would be two pipes installed under Route 156, one smaller than the other to handle non-seasonal flow. A member asked about how much paving would be necessary on Route 156 to replace after sewer installation. Frank supplied the answer that the Association is obligated to repair half the road. Although a member suggested that repairing OCBCA roads in patched sections might be more cost effective the consensus of those planning the project is that complete road replacement will be required. The same member asked for an update on the projected per homeowner cost of this project as he thought he read a newspaper article that put the cost of the project as more than previously expected. Doug and Frank assured this person that the projected per capita costs look like they will be less than originally anticipated in 2012. In answer to a question from the floor Frank stated that although the agreement with New London is for a total capacity of 300,000 gallons per day with a current starting amount of 120,000 gallons per day, additional amounts up to 300,000 can be purchased in 25,000 gallon per day increments to handle new customers added to the system in the future. Doug thanked Frank for the amount of time and effort he has put into his duties as chair of the WPCA.

**New Business** – There was no new business.

**Public Comment** – There was no public comment.

**Next Meeting** – The next OCBCA General Membership meeting will be held at the Shoreline Church at 6:30 PM on Saturday, September 8.

**Adjournment:** A motion (Ruth Spitz/Nancy Zimmerman) was made to adjourn. The meeting was adjourned by acclamation at 7:41 PM.

**Old Colony Beach Club Association  
Semi-Annual Meeting  
Saturday, June 23, 2018**

Minutes recorded by:



Richard Kingston, Clerk  
July 2, 2018

**Results of Voting at the June 23, 2018 Old Colony Beach Club Association Semi-Annual General Membership Meeting**

**FY2018 Budget item adjustments** – Doug stated that line item adjustments must be made to the FY2018 operating budget in order to comply with Charter requirements (see item #1 of Attachment 3). A motion was made (Steve Humes/Rich Hyne) to approve the changes as listed in item #1 of Attachment 3. There was no discussion. The motion passed.

**FY2019 Budget:** Doug informed the membership that the Board is proposing a 3.25 mil rate for FY2019. A motion (Joel Zimmerman/Nancy Logano) was made to approve the Board of Governor Endorsed FY2019 Budget (Attachment 4). There was no discussion. The motion passed with one vote cast in opposition.

**Sheffield Brook Pipe & Outflow Improvements Adjustment** –A motion (Steve Humes/Rich Kingston) was made to approve the addition of \$3,162.57 to the approved amount of \$50,000.00\* to replace the undersized pipe located just north of Hartung Place continuing to the outflow into Long Island Sound including repairs to the outflow area to prevent future blockage. The new authorized amount for this purpose to be \$53,162.57. There was no discussion. The motion passed.

*\*(Motion passed at the June 28, 2014 General Membership Meeting)*

**ATTACHMENT 1**

Chairman's Report for June 23 Membership meeting

- Worked with Steve Humes, signed contract with Eversource to co-locate on Eversource poles to put up security cameras.
- Attended a few WPCA meetings to listen in on progress of sewers. Signed documents for New London capacity agreement, and DEEP agreements related to the sewer program.
- Washed all the stop signs, speed limit signs and some street signs with mold/mildew cleaner
- Checked with other beach associations stipends and found out that treasurers receive anywhere from \$800.00 - \$2,600.00 for their services. Suggested to Board members to increase treasurer stipend to \$500.00 due to the quantity and quality of work our treasurer does in a year.

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- Worked with Joe Frutuoso (OCBCA webmaster) on issues related to Website. Resolved problems with email blasts going out to residents. Our domain name is good until 2022 and we will be required to pay a yearly fee for the website and email service.
- Worked with Steve Humes on Public Safety security issues including; updated Resident list by name & address for guards, reviewed new post orders for security, removed plywood on windows and cleaned out guard shack on beach, relocated small guard shack to Brookside entrance with help from Guy Pelletier.
- Completed Insurance application for OCBCA, provided updated documents and filed for renewal with CHUBB insurance.
- Worked with Joel Zimmerman on some Public Works issues including relocation bench from beach to new Gorton Ave open field, purchased and planted new flower boxes by park bench on Gorton Ave, fertilized Gorton Ave field plantings, placed new signs on beach entrances, worked on Weir Box stone base and removed sand from west pipe, applied vegetation killer to weeds in Hartung/boat launch stone area
- Worked on stop signs that were bent or broken at the base. Four (4) stop signs were fixed and one (1) 4x4 sign had to be replaced.
- Worked with Gavin Cartiera on Association recreation schedule and July 21<sup>st</sup> picnic.
- Ordered items for new beach passes, license plates, window stickers and other items for the 2018 beach season.
- Worked with Jerry Brocki fixing the pedestrian gates on Hartung & Broughel, needed new battery & power supply for Broughel gate and adjusted swings for both gates. Working on providing a new program for electronic gate access to include a program stored in the cloud instead of on a vendor's computer and looking to upgrade camera access for gates.
- The upper Sheffield Brook project was completed by NRCS and will be monitored every year for the next 3-years. OCBCA was not required to put any money into the total cost of this project which came in at \$560,000.00, this was completely funded by the Federal Government. The lower project was funded in part by the State of CT Department of Housing and the 2-beach associations. The State of CT provided \$318,975.38 and each beach association provided \$53,162.57 for a total expense of \$425,300.52. During the process it was explained that our area has a specific issue with sand collection and we are gaining sand at a rate of 7"-14" per year. It was also explained that during strong coastal storms we may get sand shoaling in the channel that we will have to clean out on occasion. We have budgeted this cost in the public works budget. Both beaches have agreed in cost sharing for these infrequent clean outs. Since December 2017 when the project finished to June 1, 2018 we had one serious coastal storm in January that required a cleanout. We have projected 3-4 clean outs per year for this ongoing maintenance expense.

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**ATTACHMENT 2**

OCBCA Semi Annual Meeting  
Treasurer's Summary  
June 23, 2018

Balance July 1, 2017:	\$170,317.36
Income:	\$240,353.57 plus
	<u>\$44.37</u> FY2018 tax overpayment*
	\$240,397.94
Expenses:	\$156,173.15
Balance June 23, 2018:	\$254,542.15
General Fund Checking	\$ 1,138.90
General Fund MM Savings	\$150,877.16
Capital Fund MM Savings	<u>\$102,526.09</u>
Balance 6/23/18	\$254,542.15

\*QuickBooks does not consider tax over payments made in one FY as income in that year but as income in the following FY.

Old Colony Beach Club Association  
Semi-Annual Meeting  
Saturday, June 23, 2018

ATTACHMENT 3

# June 23, 2018 Semi-Annual Membership Meeting

## Proposed Motions

➤ **2018 Budget item adjustments**

**Voting Item**

Motion to remove \$1,600.00 from the 2018 Public Works and \$1,700.00 from the Public Safety budgets line and add \$3,300.00 to the 2018 Professional Fees budget line to cover excess budget expenses

Motion for budget adjustment: Steve Humes 2<sup>nd</sup> by Rick Hyne

➤ **2019 Budget Approval**

**Voting Item**

Motion to approve Board of Governor Endorsed FY2019 Budget

Motion to approve FY2019 Budget: Joel Zimmerman 2<sup>nd</sup> by Nancy Lagano

➤ **Sheffield Pipe & Outflow Improvements Adjustment**

**Voting Item**

Motion to approve the addition of \$3,162.57 to the approved amount of \$50,000.00\* to replace the undersized pipe located just north of Hartung Place continuing to the outflow into Long Island Sound including repairs to the outflow area to prevent future blockage. The new authorized amount for this purpose to be \$53,162.57.

Motion to approve funding adjustments: Steve Humes 2<sup>nd</sup> by Rich Kingston

*(motion passed at the June 28, 2014 General Membership Meeting)*

Old Colony Beach Club Association  
Semi-Annual Meeting  
Saturday, June 23, 2018

**Old Colony Beach Club Association 2019 Fiscal Year Proposed Budget  
and Actual Expenditures to 5/31/18**

ATTACHMENT 4	Actual FY 2016	Actual FY 2017	Budget FY 2018 APPROVED	Actual 5/31/2018	Budget FY 2019 PROPOSED
<b>Revenues</b>					
Property Taxes + finance charges	141,160.49	144,007.62	141,500.00	143,985.58	141,500.00
Town of Old Lyme	9,100.00	9,000.00	8,450.00	8,900.00	8,470.00
Vendor Fees		500.00	500.00	500.00	500.00
Reimbursement for Liens & Lien Releases					
Registrations	350.00	450.00	200.00	550.00	200.00
Reimbursement for Bank Charge					
Gate Swipe Cards	445.00	470.00	200.00	150.00	200.00
Fines	40.00			40.00	
Sign damage payment					
Boat storage cost reimbursement	30.00	30.00			
Federation 1/2 dues returned		289.50		289.50	
CT Water funds overpayment returned		4,751.95			
Overcharged fees returned		1,166.00			
Interest Income General Fund	186.74	150.70	75.00	186.82	75.00
Interest Income Capital Account	99.87	123.43	75.00	151.73	75.00
Easement Funds	8,250.00				
State of Connecticut grant money	52,930.01	247,070.00			
Old Lyme Shores 1/2 cost Sheffield Brook Project				47,355.51	
Purtill stub sale				12,000.00	
Recreation	2,600.00	2,460.00	2,000.00	2,510.00	2,000.00
Raffle	2,744.00	2,531.00	2,000.00	3,580.00	2,000.00
Merchandise	1,570.50	1,241.00		340.00	
<b>Total Revenues</b>	<b>219,506.61</b>	<b>414,241.20</b>	<b>155,000.00</b>	<b>220,539.14</b>	<b>155,020.00</b>
<b>Expenditures General Fund</b>					
Public Safety	24,145.03	21,876.91	26,000.00	17,787.55	30,000.00
Public Works	31,367.65	27,194.90	40,000.00	30,088.95	37,000.00
Insurance	5,241.00	5,309.00	6,400.00	5,439.00	6,300.00
General Administration	6,499.06	3,663.13	6,000.00	5,541.41	6,000.00
Electricity	5,022.24	4,586.25	5,800.00	4,878.91	5,700.00
Fire Protection (Hydrants)	9,139.94	9,787.10	10,200.00	9,197.31	10,500.00
Recreation	8,038.42	11,073.44	9,000.00	9,572.05	10,000.00
Raffle	100.00	512.32	500.00	778.73	500.00
Merchandise	1,219.50	1,658.40	1,600.00		1,500.00
Professional Fees	9,816.11	4,812.50	10,000.00	13,281.00	8,320.00
Donations		200.00		100.00	200.00
Property Taxes	929.56	955.71	1,500.00	920.92	1,000.00
<b>Subtotal</b>	<b>101,518.51</b>	<b>91,629.66</b>	<b>117,000.00</b>	<b>97,585.83</b>	<b>117,020.00</b>
Contingency Fund Capital Account	13,000.00	18,000.00	16,000.00	16,000.00	16,000.00
General Fund Expenditures after \$ transfer	114,518.51	109,629.66	133,000.00	113,585.83	
<b>Capital Improvements/Expenditures</b>					
WPCA	22,000.00	22,000.00	22,000.00		22,000.00
Fencing				1,399.68	
Sheffield Brook Permits	1,685.00	1,250.00			
Sheffield Brook	49,530.00	325,015.48		31,632.53	
<b>Subtotal</b>	<b>73,215.00</b>	<b>348,265.48</b>	<b>22,000.00</b>	<b>33,032.21</b>	<b>38,000.00</b>
<b>Total</b>	<b>174,733.51</b>	<b>439,895.14</b>	<b>155,000.00</b>	<b>130,618.04</b>	<b>155,020.00</b>
Mill Rate	3.25	3.25	3.25	3.25	3.25
Profit/Loss	44,773.10	(25,653.94)			

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