

January 8, 2019

Old Colony Beach Club Association Board of Governors Meeting

Gavin Cartiera's House, 24 Wedgewood Dr., Wethersfield

The meeting was called to order at 6:32 PM by Board Clerk Rich Kingston. Board Chairman Doug Whalen participated in the meeting and attended by phone.

ATTENDANCE: Members present- Gavin Cartiera, Janet Montano, Joel Zimmerman, Steve Humes, Sonia Dudas (by phone), Doug Whalen (by phone), and Rich Kingston.

Members absent – None.

No members of the public were present.

Approval of the 11/13/2018 Board of Governors Meeting Minutes: A motion was made (Zimmerman/Montano) to accept the minutes from the November 13, 2018 Board of Governors Meeting. There was no discussion. The motion to accept the minutes passed.

Treasurers Report (Janet Montano): Janet presented the Treasurers Summary for the period ending December 31, 2018 (Attachment 1). A motion (Humes/Cartiera) was made to accept the Treasurer Summary as presented. There was no discussion. The motion passed.

Action Items Update: Rich stated that Action Item # 56 (Develop a List of Fines) is included in this meeting's agenda as a separate item and will be discussed later in this meeting. As regards Item #60 (Determine whether Federation of Old Lyme Beaches will be doing master security contract) Rich stated that he has contacted Federation of Old Lyme Beaches' president Scott Boulanger who informed him that the Federation was no longer providing a master contract for security services as it had for a number of years in the past. Steve stated that he has not yet completed Item #61 (obtain a sample RFP for Accounting Services). Steve reported that he and Janet had met with an accountant who, after being interviewed a few times, decided not to submit a proposal to provide these services. This accountant did provide Steve and Janet with another possible accountant who might be interested in providing these services to the Association.

Committee Reports-

Chairman's Report (Doug Whalen): Doug reviewed his Chairman's report (Attachment 2) with the Board.

Clerk's Report (Rich Kingston): Rich read a letter that the Association received from the Town of Old Lyme Zoning Board of Appeals announcing a public hearing on Tuesday, January 15 regarding a request for variances for 11/11A Hartung Place. The Board had no opinion on this matter.

Tax Collector (Gavin Cartiera): Gavin reported that just more than \$1,800 has yet to be collected from four Association members for their FY 2019 taxes. He has recently sent notices to these members and he will continue his actions to collect these overdue taxes.

Recreation (Sonia Dudas): Sonia reported that she is planning on having the Third Stone Band which performed last summer do so again in August. The Board agreed to hold the Annual Picnic on the Beach on Saturday, July 20th. Sonia will proceed with arrangements for this event such as tent rental, which includes chairs and tables, and food catering. The Board agreed that last year's caterer will be asked to cater this year's event. Sonia will also consider conducting a beach-wide tag sale in late May or early June as we did two years ago.

Public Safety (Steve Humes): Steve reported that he is preparing to secure bid proposals for this summer's security guard services.

Public Works (Joel Zimmerman): Joel reported there is not much going on with a very mild winter with no need for plowing or sanding so far. He has also contacted the Association's landscaper for a new proposal for this summer's work. Joel reminded the Board that we have entered into a long term contract with Plaut Environmental Services for beach cleaning services. Janet informed Joel that someone has thrown four large rocks into the Sheffield Brook easement area.

WPCA Report – Steve reported that the WPCA met on November 26th and that they are scheduled to meet again on Monday, January 14th. The Department of Energy and Environmental Protection (DEEP) is currently reviewing the Clean Water Fund application submitted by the three beaches. Steve noted that the current zoning code does not allow a pump station in a flood zone. The beaches are attempting to have this code modified to allow the use of the town owned land approved for this use. The three beach WPCAs have formed a back-up plan to have a private property owner, who had previously proposed his land for pump station use, pursue a zoning modification for his property. Steve also reported that the state DOT has decided not to repave Route 156 as previously planned. As a result the cost of the sewer project may potentially increase by a million dollars. Negotiations between East Lyme and Waterford are continuing as regarding if any payment is due to the town of Waterford for the use of its sewer lines.

List of Fines for Infractions (New Charter) – Rich and Gavin distributed a third version of the draft list of fines for infractions for discussion. Rich noted that he had taken the Board's suggestion made at the November meeting to include reference to which Ordinance applies to each fine. The Board agreed to remove one item from the revised list as no specific ordinance could be found to support it. Doug suggested combining pages 2 and 3 (Ordinance Violation Appeal) and pages 4 and 5 (Emergency Extension of Construction Work Request) into one page each. The Board agreed to vote to accept a final version of this list at its February meeting. This Board approved list would then be included in the mailing for the June Semi-Annual General Membership Meeting for discussion at this meeting. The List of Fines would then be officially implemented on July 1.

Road Improvement Review – Janet stated that she wants to make sure that when the sewers are designed that the official width of the roads be taken into consideration rather than using the existing width of OCBCA roads.

Beach Camera Hyperlink Project Update – Doug reported that he is working with Eversource to allow security camera mounting on telephone poles. Doug stated that a pole will need to be installed by the beach rules sign at the Old Colony Road beach entrance to allow wireless

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communication from the Security shed to the telephone pole located by the Sheffield Brook outflow groin. Doug suggested that the Broughel Avenue gate camera be treated as stand-alone for now and that the wireless efforts be directed toward the beach cameras. Doug stated that the Board approved agreement to use monitoring services provided by Comcast Infinity has become complicated with more equipment and more expense required than previously approved by the Board. He and Steve will continue to work with Comcast Infinity to resolve the situation.

Other Old Business – There was no Other Old Business.

New Business – There was no New Business.

Public Comment – As there were no members of the public present there was no Public Comment.

NEXT MEETING - The next Board of Governor's meeting is scheduled for Tuesday, February 12, 2019 at 6:30 PM at Gavin Cartiera's house.

A motion (Kingston/Zimmerman) was made to adjourn at 7:36 PM. The motion passed.

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Richard Kingston'.

Richard Kingston

Clerk

January 9, 2019

Minutes Approved at March 12, 2018 Board of Governors Meeting

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Results of Voting at the January 8, 2019 Old Colony Beach Club Association Board of Governors Meeting. Board of Governor Members present- - Gavin Cartiera, Janet Montano, Joel Zimmerman, Sonia Dudas, Steve Humes, Rich Kingston and Doug Whalen.

There were no official votes at this meeting.

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Attachment 1

Treasurer's Summary
OCBCA Board Meeting
January 8, 2019

Balance July 1, 2018	\$235,258.50	
	\$155,645.85	*
	(44.38)	FY2018 tax overpayment made in 2017*
	<u>\$.90</u>	FY 2018 tax overpayment*
Income	\$155,602.37	
Expenses	\$ 64,578.57	
Balance October 31, 2018	\$326,282.30	
General Fund Checking	\$ 29,827.26	
General Fund MM Savings	\$173,006.36	
Capital Fund MM Savings	<u>\$123,448.68</u>	
Balance October 31, 2018	\$326,282.30	

*QuickBooks does not consider tax overpayments made in one FY as income in that year but as income in the following FY.

Chairman's notes for January 8th meeting

- Hot Traxx is scheduled for Saturday, July 13th do we want to do the picnic the following Saturday (July 20th) or July 27th? Should look to secure the summer schedule for booking singers by March to get best date.
- Received email regarding Beach cleaning service from Old Saybrook looking to perform beach cleaning in Old Lyme area. Sent Email to public works director.
- Received survey from insurance company to update Association information, completed survey and submitted form to agent.
- Received request from Town of Old Lyme Financial director asking for last year's expenses and next year's request for stipend from Town. Submitted information to Old Lyme.
- Received information from Comcast business looking for update on camera install. Still reviewing options with other vendors.
- Still looking to do easement maintenance program with NRCS, due to government shutdown all contacts on hold.
- Received numerous text messages and pictures from OLS regarding brook outflow during the offseason. Worked with Rich Kingston who has been monitoring same for OCBCA.
- Received email from tent company looking to secure date for July Association event on the beach. Need to secure date for tent.
- Received Emails & correspondence from OCBCA WPCA chairman regarding Sewer program updates.
- Worked with State of CT Office of Policy & Management to update the OCBCA M-1 Municipal property tax collector's certificate. This form has not been updated for many years and the State of CT notified us of the error in the reporting. Next reporting period will be the 2019 tax cycle.