

July 9, 2019

**Old Colony Beach Club Association Board of Governors Meeting
Synagogue Beth El, Gorton Avenue, Old Lyme, Ct**

The meeting was called to order at 6:30 PM by Board Chairman Doug Whalen.

ATTENDANCE: Members present- Janet Montano, Joel Zimmerman, Steve Humes, Rich Kingston and Doug Whalen.

Member Absent: Gavin Cartiera and Sonia Dudas (resigned)

Four members of the public were present for some or all of the meeting.

Approval of the 6/4/2019 Board of Governors Meeting Minutes: A motion was made (Montano/Humes) to accept the minutes from the June 6, 2019 Board of Governors Meeting. There was no discussion. The motion to accept the minutes passed.

Treasurers Report (Janet Montano): Janet presented the Treasurers Summary for the period ending June 30, 2019 (Attachment 1). A motion (Humes/Zimmerman) was made to accept the June 30, 2019 Treasurer Summary. There was no discussion. The motion passed.

Action Items Update: Rich stated that there was only one open Action Item. Rich passed out a copy of the thank you letter that he sent to Don DuBaldo today. Doug read the letter to the Board. The agenda item is now closed.

Committee Reports-

Chairman's Report (Doug Whalen): Doug reviewed his Chairman's report (Attachment 2) with the Board. In addition to the attached report Doug stated that additional trash barrels that are needed for the beach must have the Old Lyme Selectwoman's approval before they can be obtained. Doug will work to get this approval.

Clerk's Report (Rich Kingston): Rich had nothing to report.

Tax Collector (Gavin Cartiera): In Gavin's absence Janet reported that \$42,931.07 has been collected in FY20 taxes. This is almost 30% of the funds due and is for over 30% of the properties billed. Janet also reported that one Association member still owes about \$35 in FY19 taxes.

Recreation (Sonia Dudas): As a result of a recent resignation no one currently fills the position of Entertainment Director so Doug made this

report. Doug reminded the Board that this Saturday night, July 13, a Karaoke on the Beach event will be held. Doug asked the members to promote the sale of tickets for the Annual Dinner scheduled for July 20. Doug stated that he needs to report anticipated attendance to the food vendor. The Board agreed that Doug should inform the vendor to plan to provide meals for 200 adults and 50 children.

Public Safety (Steve Humes): Steve reported that the contract with the security firm seems to be working out well. Steve stated that the plan to have an additional guard scheduled for the July 4th weekend worked out well. Doug put forward the idea of changing beach pass colors next year. Rich expressed concerns about the amount of work involved to exchange passes especially in light of recent history when additional beach passes are passed out upon request after the initial exchange process. Doug would like the Board to consider planning this effort over the winter.

Public Works (Joel Zimmerman): Joel reported that all Public Work activities are going well. The mowing area of the upper portion of Sheffield Brook has been reduced and Joel has given the landscaper the necessary instructions. Joel is currently waiting for Harry Plaut of HS Plaut Environmental Service to provide him with a quote for professional street sweeping services. Doug asked if HS Plaut Environmental could at least manually sweep the beach entrances from Breen and Gorton Avenues.

WPCA Report: Steve reported that he attended the most recent WPCA meeting at which the topic of finalizing the RFQ for appraisal services to assist the WPCA in arriving a methodology for assigning EDUs was discussed. Steve stated that this RFQ will be posted on the State of Connecticut contract website. This listing will be posted for approximately four weeks. A preliminary discussion of the necessary easements which will be needed to access the pump station for the three beaches was also held at this meeting. Doug informed the Board that the Old Lyme Zoning Board of Appeals will be holding a public hearing at its July 16th meeting to review the request to locate the pump station necessary for the sewer project on previously selected private property. Doug encouraged Board members and other Association members to attend this meeting on Tuesday, July 16th, at 7:00 pm at the Old Lyme Town Hall. Doug mentioned that the street planning team for Fuss & O'Neill will be recommending street humps in place of the current speed bumps.

Resignation of Board Member Sonia Dudas – Doug reported that Sonia Dudas has e-mailed her resignation from the Board of Governors to him. Although Sonia will continue to be a summer resident of Old Colony Beach her new work position requires her to move out of state and so she will no longer be able to serve on the Board. A motion (Zimmerman/Humes) was

made to accept the resignation of Board member Sonia Dudas. Doug thanked Sonia for all of her past efforts and wished her well in her new job. There was no other discussion. The motion passed.

Street Signage – Doug stated that there was some discussion at the General Membership meeting about wrong way traffic on Grove Street. Doug noted that once the new streets are put in after sewer installation Grove and Maple will be wide enough to accommodate two way traffic. In the meantime it was agreed that a “Do Not Enter” sign will be placed on the corner of Grove Street and Breen Avenue facing east. Rich suggested that similar signs might need to be placed at the corners of Gorton and Brookside also.

Special Event on the Beach Request for September 7 – Doug stated that he has received a Special Event on the Beach Request for Saturday, September 7, from the owners of 47 Old Colony Road. Although the request lists an ending time of between 11 pm to 12 am the Board agreed to make the ending time of the event 11 pm and to restrict the event to the volleyball area. *Although a Certificate of Insurance was an additional requirement of this approval subsequent research indicated that the Board had intentionally removed this requirement at the time of this policy’s last revision.* A motion (Humes/Montano) was made to approve this request with an event ending time of 11 am. There was no discussion. The motion passed.

Burying of Utility Lines During Sewer Installation – Doug has yet to receive further information regarding this topic that he first brought up at the June General Membership meeting.

Other Old Business – Doug stated that a prior approved Construction Waiver for 7 Gorton Avenue to conduct construction work until July 5 needs to be amended to allow additional work to be performed from July 11 to July 19. A motion (Zimmerman/Humes) was made to approve the change as requested by the owner. There was no discussion. The motion passed. Doug stated that he has purchased a lot of new OCBCA themed clothing which will be for sale at the Annual Dinner. Joel asked about an update for the situation at 22 Hartung Place. Doug stated that he is still waiting for the owners to reply to the Board’s request for additional information.

New Business – There was no new business.

Public Comment – Harvey Schiller commented on the wrong way traffic on Grove Street. Alisha Castanho stated that she was curious about a project to bury utility lines during sewer installation. Alicia stated that additional recycle bins are needed at the beach in addition to trash cans. Alisha also suggested that the speed bumps be painted. Alisha is concerned that the area near the Sheffield Brook outflow is too rocky impeding the ability to

launch boats and Jet Skis. Doug suggested to the Board that it contact its Woods Hole contact to discuss a possible solution to this problem. Doug stated that one of our residents has volunteered to construct another storage rack for paddleboards and kayaks which can then be placed on the Old Colony Road side of the beach. Joe Frutuoso noted that there is a huge hump near the Sheffield Brook outflow that has not been there in prior years. Joe stated that he is concerned about dogs on the beach. Joe, as OCBCA Webmaster, is concerned that Board members don't access the website regularly. Joe would like to see a cone placed in the road at the Old Colony Beach entrance so two way traffic can proceed when the guards are checking passes. Joe is also concerned about overgrown vegetation blocking sight lines at corners. Joe is also concerned that the street signs are too small. Joe wants consistent hours for when gates will be open or closed. Doug replied that the hours are consistent, Monday and Tuesday for garbage and recycle pick-up and Monday through Saturday for mail delivery. Doug will ask a representative from Old Lyme Shores how they get mail when their gates are closed. There was some general praise for the security guards' performance.

NEXT MEETING - The next Board of Governor's meeting is scheduled for Tuesday, August 13, 2019 at 6:30 PM at Synagogue Beth El. Doug stressed that these meetings are open to the public. Doug also asked for volunteers to serve on the Board to fill the recent vacancy.

Adjournment: A motion (Kingston/Zimmerman) was made to adjourn at 7:52 PM. The motion passed.

Respectfully submitted



Richard J. Kingston
Clerk
July 15, 2019

Results of Voting at the July 9, 2019 Old Colony Beach Club Association Board of Governors Meeting. Board of Governor Members present- Janet Montano, Joel Zimmerman, Steve Humes, Rich Kingston and Doug Whalen.

Resignation of Board Member Sonia Dudas –A motion (Zimmerman/Humes) was made to accept the resignation of Board member Sonia Dudas. Doug thanked Sonia for all of her past efforts and wished her well in her new job. There was no other discussion. The motion passed.

Special Event on the Beach Request for September 7 – Doug stated that he has received a Special Event on the Beach Request for Saturday, September 7, from the owners of 47 Old Colony Road. A motion (Humes/Montano) was made to approve this request with an event ending time of 11 am.

Construction Waiver for 7 Gorton Avenue – Doug stated that a prior approved Construction Waiver for 7 Gorton Avenue to conduct construction work until July 5 needs to be amended to allow additional work to be performed from July 11 to July 19. A motion (Zimmerman/Humes) was made to approve the change as requested by the owner. There was no discussion. The motion passed.

July 9, 2019
OCBCA Board of Governors Meeting

Attachment 1

Treasurer's Summary
OCBCA Board Meeting
July 9, 2019

Balance July 1, 2018	\$235,258.50
	\$163,101.44*
	(44.38) FY2018 tax overpayment made in 2017*
	<u>\$1.00</u> FY 2018 tax overpayment*
Income	\$163,058.06
Expenses	\$128,233.19
Balance June 30, 2019	\$270,083.37
General Fund Checking	\$ 407.80
General Fund MM Savings	\$168,135.03
Capital Fund MM Savings	<u>\$101,540.54</u>
Balance 6/30//19	\$270,083.37

*QuickBooks does not consider tax overpayments made in one FY as income in that year but as income in the following FY.

Attachment 2

Chairman's notes for July 9th meeting

- Spoke to Sanitation company need 3 more barrels for beach garbage, black bags are being left outside barrels and birds tearing bags apart.
- Re-located 2 bat houses, existing trees dead & being taken down by NRCS
- Signed documents for internal sewer agreement funding. OCBCA Clerk, Treasurer & Chairman signed all the documents to have funding in place for internal sewer project. Project now in design phase.
- Walked complex with Fuss & O'Neil team, Frank Noe & Janet Montano to go over street work for sewers. Worked on width of streets, storm drain placement & specific program for Hartung storm drain full length of street. Addressed need to have proper storm drainage that removes all the pooling of rainwater on OCBCA streets.
- Provided movies on the beach Saturday nights
- Collected raffle prizes from local business and dropped off request for donations at other businesses.
- Worked with Security Company staff and walked each employee through Beach responsibilities, verified all beach sunbathers had beach passes on numerous days during 4th of July week.
- Sold some OCBCA clothing & dinner tickets. Issued gate cards & beach passes
- Worked with electrician, installed solar panel for Broughel gate magnetic lock. Magnetic gate is now up and running with 100% of power by solar panel. Thanks to Meucci Family for provided a week of power to keep gate operational during down time.
- Worked with Jerry Brocki to get magnetic gate program for Broughel & Hartung to be stored on the cloud. Presently if the program goes down for any reason and memory is lost there is only 1-computer that can upload all the active gate cards. Jerry Brocki needs to manually come to location and reinstall the list of gate cards on only computer that has program.
- Attended meeting with resident Trooper & Town First Selectwoman regarding security & safety during the summer months at the beach area. Resident Trooper agreed to step up patrols throughout beach community in patrol cars and be more active on the water and water line looking for boating & Jet Ski issues.
- Worked with the OCBCA webmaster to put out weekly OCBCA events schedule. Discussed keeping the weekly notices limited to every Wednesday except for emergency or time sensitive notifications.
- Worked with Eversource to get streetlight and beach lights repaired. Breen beach light and Hartung light by pedestrian gate were both repaired.
- With the help of BOG staff setup coffee social on Sunday morning for residents after Semi-annual membership meeting.
- Worked with Yoga instructor, Kerri Aloronzino (Wethersfield) to conduct a complimentary Yoga class on the beach.
- Attended Federation of Beaches meeting
- Discuss changing beach pass color next year and re-issue beach passes to residents. Many residents feel there is a lot of people that are on the beach that do not belong in OCBCA.
- Worked with Philadelphia Insurance to renew D&O, E&O, Environmental, Umbrella & Cyber liability insurance policies.