

EMAIL STATEMENT AND REQUIRED DOCUMENTS AUTHORIZATION FORM

---

*Yes, I want to enroll in OCBCA's email statement and document service. I acknowledge and agree to the terms and conditions set forth below as a condition for participation in this service.*

Name: \_\_\_\_\_ Beach address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_

Alternate Address: \_\_\_\_\_

Signature: \_\_\_\_\_

*I would also like to be given member access to the OCBCA website and receive digital notifications via email.*

*(Retain the bottom portion, submit this page portion for processing or e-mail a copy to: [Clerk@oldcolonybeach.org](mailto:Clerk@oldcolonybeach.org))*

---

**Agreement to Terms and Conditions:** Please enroll me in the Old Colony Beach Club Association ("OCBCA") email statement and required documents service ("email statement and documents"). I understand that there is no charge for using this service. This document forms the basis of the agreement between a property owner and OCBCA in relation to the use of email to receive statements and other required documents. **Terms and Conditions:** 1. Email Enrollment (a) By enrolling or registering for the email statement and document service, you agree to receive your OCBCA statements and other OCBCA documents via electronic mail (email and/or broadcast messages). This includes, but is not limited to, any and all legally required documents that you are entitled to received as detailed in the OCBCA governing documents. (b) By enrolling, you acknowledge and agree that email statements and documents are a courtesy service and, regardless of whether you receive any email statements or documents, you agree to pay all assessments and/or other charges to OCBCA in a timely fashion and in conformance with the governing documents of OCBCA. (c) By registering and completing the required form, you are considered enrolled. As soon as possible you will begin receiving your statement via email and no other statement will be provided through the postal service or other written form. (d) After registering, you may discontinue the email statement and documents service by written and signed notification to OCBCA. 2. Limitations, Charges and Cancellation: *Service Limitations:* OCBCA will take commercially reasonable efforts to provide your email statements and documents in a productive and efficient manner. However, technical or other difficulties cannot always be foreseen or anticipated. These difficulties may result in loss of data, personalized settings or delays in your receipt of your statements or documents. OCBCA is not liable for failures of email statement or documents transmissions due to any cause, including but not limited to transmission failures due to: (i) bounced emails; (ii) full email boxes; (iii) internet access problems; (iv) network failures; (v) any other delays or customer failure to receive email statements. *Cancellation:* You may cancel your email statement and documents enrollment any time by sending a signed request for cancellation to OCBCA at P.O. Box 10 Old Lyme, CT 06371 *Privacy:* OCBCA will use all commercially reasonable efforts to ensure email addresses are not used for purposes other than HOA document dissemination, but CBCA takes no responsibility for unauthorized access of emails, ensuing spam, cyber-attacks, etc. 3. Contact Information: For questions regarding these Terms and Conditions contact us at: Old Colony Beach Club Association P.O. Box 10 Old Lyme CT 06371