

March 9, 2022

Old Colony Beach Club Association Board of Governors Meeting

The meeting was called to order at 6:30PM by the Board Chair, Douglas Whalen. Board members attended by means of Zoom videoconference software.

ATTENDANCE: Members present - Janet Montano, Nancy Zimmerman, Steve Humes, John Newson, and Doug Whalen
Members absent -Rich Kingston and Lester Webb

Members of the Public: Mark Peterson, Joe Frutuoso, and Harvey Shiller

Approval of 10/13/21 Board of Governors Meeting Minutes: A motion was made (Humes/Montano) to approve the October 13, 2021 minutes. There was no discussion. The motion passed unanimously.

Approval of 12/21/2021 BOG Special meeting- A motion was made (Humes/Montano) to approve the December 21, 2021 special meeting minutes. There was no discussion. The motion passed unanimously.

Treasurer's Report (Janet Montano) – Janet presented the Treasurers Summary ending February 28, 2022 (Attachment 1).

Action Items update: No action taken on pending items and no new items added.

Correspondence: Joe Frutuoso sent the Board a suggestion to establish a "Transparency and Fiscal Responsibility Act of 2022" (Attachment 2). The Board listened to Joe explain his suggestion for a new procedure. The Board listened to Joe's explanation for the need for such an act and to his suggestions to change the way open meetings are conducted. Regarding the suggested Transparency Act, Joe offered that before significant funds are approved a detailed sheet showing the reason why, the benefits to the community, and anything else the board suggests should be recorded on paper which would then be reviewed and approved by the board before taking further action. Further discussion of this issue was tabled until next month's meeting.

Committee reports-

Chairman's Report (Doug Whalen): see Chairman's report (Attachment 3).

Clerk's Report (Rich Kingston): In Rich's absence there was nothing to report.

Treasurer (Janet Montano): Janet reported that the speed limit sign on Gorton by Maple is broken. The tree at corner of Maple and Gorton Avenues is cracked and should be taken down soon. Janet reported that to date the snowplow contract has expended \$3,684.81. There were a few taxes that were delinquent including one bounced check. A few people called to inquire about the amount due but never sent check.

Tax Collector (Nancy Zimmerman): Nancy stated that there are five (5) outstanding taxes due to date. The total amount due is \$2,527.92. The Board suggested that the Tax Collector send the approved letter to the Association attorney to put together to send out to the delinquent taxpayers by May 1st.

Recreation (John Newson): John reported that he has sent out a recreation intern description to the Board members to review. The Board agreed to have John work with the Webmaster to send the intern description out to the residents to see if there was any interest in helping with recreation activities over the summer months.

Public Safety (Steve Humes): Steve will report on security later in the agenda. Nothing else to report on Public Safety.

Public Works (Lester Webb): Les was not available to report but the Chairman reported that the snowplowing was going very well. There was one incident where we had 1 1/2" of snow on the roadway and the vendor is instructed to plow beginning at 2". The plow service was instructed to go ahead and plow the streets as it was predicted to get very cold and the slush on the roadway would freeze. The roads were plowed immediately after being notified and there were no other issues.

WPCA Report - Steve had no information to report. The Chairman reported he is still working with Joe Courtney's office to secure additional grant money. The WPCA along with the other beach associations and the Town secured a lobbyist to help in securing additional funds for the three beaches and the Town. An executive summary statement was put together and shared with all the parties that are working on additional funding.

Security Guard Contract for Summer - Steve stated that a proposed security schedule was sent out to Board members which has the main entrance coverage from 9am-5pm, the Beach has coverage from 10am-4pm, a rover to provide breaks for the other two positions and to travel streets

from 10am-6pm. All these positions are on weekends and the full week of July 4th. The night security would be operating on weekends from 6pm-2am until July 4th then it will be every evening through the end of August. The Board received a quote from USA security for service, Steve is looking into other security companies. If any Board member has thoughts or comments regarding security, please provide Steve with your comments by Email ASAP. We should secure a company no later than the April meeting to give the company time to get staff for coverage.

Additional Use of Gorton Avenue Parking Lot - There was some discussion regarding the use and how to control parking privileges in this limited area. This topic was tabled until next month's meeting.

Website User Authentication Procedure - This agenda item was tabled until next month.

Old Business - There was no old business.

New Business - A motion (Whalen/Humes) was made to allow the owner at 66 Old Colony Road to do a cut in the road to add two CT Water lines to his property. The road must be put back to existing conditions no later than May 2022 after project is completed. Motion passed unanimously.

Public Comment - One member of the public provided comments to the board, two members of the public had no comments.

Next Meeting - The next Board of Governors meeting date is scheduled for April 13, 2022. Site for this meeting to be determined.

A motion (Humes/Zimmerman) was made to adjourn at 7:34 PM. The motion passed.

Respectfully submitted



Richard Kingston

Clerk

March 29, 2022

(Minutes taken by Board Chair Douglas Whalen in the absence of the OCBCA Clerk)

Attachment 1

Treasurer's Summary
OCBCA Board of Governors Meeting
March 9, 2022

Balance July 1, 2021:	\$1,026,650.17
	\$204,288.14 *
	(\$16.98) FY 2021 tax overpayment made in 2020*
	<u>\$0.56</u> FY 2022 tax overpayment credit*
Income:	\$204,271.72
Expenses:	\$145,095.36
Balance February 28, 2022	\$1,085,826.53
General Fund Checking	\$80,338.11
General Fund MM Savings	\$188,412.43
Capital Fund MM Savings	\$104,240.52
Capital Loan MM Savings	<u>\$712,835.47</u>
Balance February 28, 2022	\$1,085,826.53

*QuickBooks does not consider tax overpayments made in one FY as income in that year but as income in the following FY.

Attachment 2

On Mon, Mar 7, 2022 at 8:23 AM Joe Frutuoso <joe.frutuoso@gmail.com> wrote:

I (Joe Frutuoso) am requesting that the Board Of Governors (BoG) implement a 'OCBCA Transparency & Fiscal Responsibility Act of 2022', to make it easier to see and understand what we are doing, when we are doing it and at what cost, as well as what are the benefits to the community.

1. Open Meetings

All OCBCA meetings should be fully open to the membership with easy meeting access, even if no public comment is allowed.

- All meetings should have an agenda published at a minimum of 2 days / 24hours prior
- There could be a different time frame for Emergency meetings (needs definition)
- All association meetings should produce minutes that are useful and referenceable to the discussion and actions of the meeting.

2. Project Request Process implementation

For this purpose, a project is defined as capital improvements, asset acquisition or safety issues, anything new. It is not for maintenance of existing items for example a new roof or painting the guard shack. Although in the process to 'fix' the shed it is discovered that a new shed would be more beneficial, the replacement of the shed is a new project.

- All going forward projects should have a formal Project Request (example attached) to be presented in writing and included with the meeting agenda.
 - Makes it possible for every BoG member to have an opportunity to review and discuss at the meeting or in writing in case of absence.
 - Any project not started after 12 months from the approved date should be reviewed for current applicability and value. If the project being reviewed does not have a Project Request form, one must be written and presented prior to discussion.
 - Verbal project requests must not be accepted or voted on.

3. Example - Project Request Form Items

- Submitted date - required
- Project Title - Required
- Submitter - Required
- Requester – Required
- Estimated Budget Amount – Required
- Requested Completion Date – Optional
- Project Description - Required
- Proposed Benefits - Required
- Supplemental Stuff – Optional

4. Example - Project Request Form – Follows below

Please feel free to attach this entire document to the meeting minutes.

Attachment 3

Chairman's notes for OCBCA Board of Governors meeting on 3/9/22

- Have been working with the OCBCA WPCA Chairman with meetings and correspondence related to the sewer project.
- The Documents to extend the DEEP loan agreement for an additional year has been completed. All the closing documents were signed and passed on to the Bond Attorney for processing.
- Have been corresponding with Joe Courtney's office related to grants on a regular basis. No information to report currently.
- Provided the information to Webster Bank related to the loan. Top 10 taxpayer list & audit were sent to them. They are still waiting on a 2022/2023 budget that I told them would be in June.
- Was asked to be a member of the Sound View Operations Advisory Committee by Frank Pappalardo. Meeting will be every Wednesday at 9:00am until May 25th. Attended the first meeting on 3/9/22 to discuss the following items:
 - Committee mission & charge
 - Committee members
 - Committee objective & timeline
 - Meeting dates
 - A detailed discussion related to private parking lot review. There was talk about parking lot owners needing; a W-9, sales & use tax permit, Insurance and possibly more items before securing a public parking lot permit from the Town. It was discussed that a permit was a one-size-fits-all program, and it would be one price for the permit for all nine parking lots that are grandfathered to operate in the beach area.
 - I asked if we could remove the OCBCA parking lot from the public parking lot mix and have it regulated through the OCBCA Board of Governors since this parking lot does not rent spaces to the public and OCBCA regulates those types of items in our Charter. The Town is looking into it and will get back to us. It would be a use for residents of OCBCA only and not for public use if that was approved. The goal would be to have OCBCA Board of Governors regulate the use within OCBCA and that would keep the owner limited to using the lot for resident parking only and no public parking.